

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

**MINUTES**  
**AUGUST 4, 2021**

A regular meeting of the Saint Clair Area School District Board of School Directors was held immediately after the Work Session on August 4, 2021 in the Cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>Present</u>
Scott Clews	<u>Absent</u>
Jennifer Fegley	<u>Present</u>
Michael Holobetz	<u>Absent</u>
Thomas Kaledas	<u>Present</u>
Bernard Kuperavage	<u>Absent</u>
Erin Murhon	<u>Present</u>
Dr. Erin Portland	<u>Present</u>
Jeanette Zembas	<u>Present</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on June 2, 2021 from 6:46 PM to 7:09 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

5. Moved by     Murhon     and     Zembas     to approve the following motions:

(Presented prior to Meeting)

Approval of Minutes of May 5, 2021, June 2, 2021 and June 30, 2021

Approval of Invoices presented for payment

Approval of the Treasurer's Report for the period ending May 31, 2021 and June 30, 2021

Approval of the Tax Report for the period ending May 31, 2021 and June 30, 2021

Approval of the Cafeteria Fund Report for the month of May and June

Approval of the Communications presented:

Paige Mervine – Board Scholarship

David Cook – Board Scholarship

Sue Buletza – Thank You Card (Retirement)

Joan Dranginis – Funeral

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

6. Moved by     Portland     and     Bartashus     to establish the cafeteria prices for the 2021-2022 school year at the following rate:

**Lunch:** Student - Regular \$2.00; Reduced \$.40; Adult \$3.25.

**Breakfast:** Student - Regular \$1.20; Reduced \$.30; Adult \$1.75.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0,

7. Moved by     Kaledas     and     Zembas     to approve acceptance of Federal Funding from Title I, Title II, and Title IV for the 2021-2022 school year in the amount established by the Pennsylvania Department of Education currently estimated at \$284,338.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

8. Moved by     Bartashus     and     Fegley     to approve the following agreements with the Schuylkill Intermediate Unit:

2020 – 2021 Title I Agreement (Revised)

2021 – 2022 Language Instruction Education Program (LIEP)

2021 – 2022 Title III Consortium/MOU

2021 – 2022 Participation in Child Nutrition Program

**ROLL CALL:**

All members present voted. Motion passed 5 – 1 – 0 (Portland abstained).

9. Moved by     Kaledas     and     Zembas     to approve the following agreements:

KD Factory Service Inc. (2)

Justice Works Youth Care

Safety Net Counseling

Power School (retroactive)

Child and Family Support Services, Inc.

OT Agreement with Schuylkill Haven

Eastern Time Agreement (2)

Health eTools

Confidential Release and Settlement Agreement

EES Northeast, LLC Addendum

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

10. Moved by Portland and Fegley to approve the PDE Emergency Instructional Time Template with full return, full virtual and hybrid schedules as presented.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

11. Moved by Bartashus and Murhon to accept the following resignations:

Erin Trezise – Cheerleader Advisor

Thomas Colna – Part Time Cleaning

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

12. Moved by Fegley and Zembas to accept Jennifer Lutz’s (Middle School Science Teacher) letter of resignation dated July 21, 2021.

**ROLL CALL:**

All members present voted. Motion passed 6 -0.

13. Moved by Murhon and Bartashus to accept Amy Stephen’s (Autistic Support Teacher) letter of resignation dated July 22, 2021.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

14. Moved by Zembas and Kaledas to employ Maggie Cooney as a Special Education Teacher beginning the 2021 – 2022 school year at a salary of \$37,500 based on a new teacher’s salary as per contract and pending required documents on file.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

15. Moved by Bartashus and Zembas to employ Melissa Wentz as a Special Education Teacher beginning the 2021 – 2022 school year at a salary of \$55,850 based on 13 years of experience and a Master’s Degree and pending required documents on file.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

16. Moved by Portland and Kaledas to approve the change of Lori Hoffman’s status from Part Time Paraprofessional to Full time Paraprofessional at her current hourly rate beginning the 2021-2022 school year as per contract.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

17. Moved by Kaledas and Fegley to employ Gretchen Leshner as a Part Time Paraprofessional at an hourly rate of \$9.00 (\$9.50 per hour after 90 days) beginning the 2021-2022 school year as per contract and pending required documents on file.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

18. Moved by Fegley and Bartashus to retroactively approve Kathleen Blasser as a Summer School Teacher at an hourly rate of \$25.00 as per contract.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

19. Moved by Portland and Kaledas to retroactively approve Michaela Zembas as a Paraprofessional for the Extended School Year Program at an hourly rate of \$10.00.

**ROLL CALL:**

All members present voted. Motion passed 5 – 1 – 0 (Zembas abstained).

20. Moved by Kaledas and Fegley to employ Kayla Stonelake for Part Time cleaning at an hourly rate of \$9.25 beginning the 2021 – 2022 school year as per contract (All required documents on file).

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

21. Moved by Kaledas and Zembas to approve FMLA for employee 3320 as presented.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

22. Moved by Bartashus and Zembas to grant authority to the Superintendent to fill vacancies and employ essential personnel with ratification at the September 1, 2021 Board Meeting.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

23. Moved by Portland and Zembas to acknowledge tenure status:  
Hilary Grube – August 8, 2021  
Caroline Wasser – August 8, 2021

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

24. Moved by Bartashus and Portland to approve the 2021 – 2022 Per Diem Employees:

Cleaning/Maintenance

- Justin Arner  
Aidan Murhon  
Ian Murhon  
Adam Zackus  
Parker Zimerofsky

**ROLL CALL:**

All members present voted. Motion passed 5 – 1 – 0 (Murhon abstained)

25. Moved by Murhon and Bartashus to approve the 2021-2022 Extracurricular Activities:

- |                       |                                   |
|-----------------------|-----------------------------------|
| Band Director         | Caroline Wasser                   |
| Head BB Coach         | William Dempsey                   |
| Asst. BB Coach        | Louis Welsh                       |
| Cheerleader Advisor   | VACANT                            |
| Clarian Advisor       | Alyssa Palina                     |
| Spelling Bee Director | Lisa Gasper                       |
| Student Council       | Mark Laubenstine                  |
| Math Counts           | Hilary Grube                      |
| Math 24               | Lynn DiCasimirro and Hilary Grube |
| Honor Society         | Gary Rumberger                    |
| Envirothon            | Sandee Mickonis (Grades 4 -5)     |
| Envirothon            | Kathleen Blasser (Grades 6 – 8)   |
| STEM                  | Jillian Zuk                       |
| Head Softball Coach   | William Reed                      |
| Asst. Softball Coach  | Shane McGrath                     |
| Ski Club              | Kim Martin and Mark Laubenstine   |
| Mentor                | Sandee Mickonis                   |

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

26. Moved by Zembas and Fegley to allow the children of Employee No. 3269 to attend school in the Saint Clair Area School District for the 2021-2022 school year, at no additional cost to the District, due to the special circumstances caused by COVID – 19/Corona Virus.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

27. Moved by Fegley and Bartashus to approve Sean Jones as a Summer Technical Staff member at an hourly rate of \$25.00 not to exceed 40 hours.

**ROLL CALL:**

All members present voted. Motion passed 6 – 0.

28. Moved by Murhon and Zembas to approve the Felty Driver Roster as presented.

**ROLL CALL:**

All members present voted. Motion passed 5 – 1 – 0 (Bartashus abstained).

29. Moved by Kaledas and Zembas to approve the following Superintendent’s Motions as presented:

Approval of Bus Schedule

Approval of Faculty/Student Handbooks

Approval of Policies 215, 218.1, 218.2, 236.1\*, and 805\* (\*First Readings)

Approval of Facility Usage – St. Clair Midget Football (retroactive) and Community of Caring Christians

Approval of 2021 – 2022 Fieldtrips

Approval of 2021 – 2022 Superintendent Goals

**VOICE VOTE:**

Ayes: 6      Nays: 0      Absent: 0

REMARKS

30. Moved by Kaledas and Bartashus that the meeting be adjourned at 7:19 P.M.

**ROLL CALL:**

All members present voted. Motion 6 – 0.

IMPORTANT DATES:	August 23, 2021	Teacher In-Service
	August 24, 2021	First Day of School
	September 1, 2021	Work Session/Board Meeting
	September 6, 2021	Labor Day (Closed)