

SAINT CLAIR AREA SCHOOL DISTRICT

227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

MINUTES

MAY 5, 2021

A regular meeting of the Saint Clair Area School District Board of School Directors was held immediately after the Work Session on May 5, 2021 2020 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>Present</u>
Scott Clews	<u>Present</u>
Jennifer Fegley	<u>Present</u>
Michael Holobetz	<u>Present</u>
Thomas Kaledas	<u>Present</u>
Bernard Kuperavage	<u>Present</u>
Erin Murhon	<u>Present</u>
Dr. Erin Portland	<u>Present</u>
Jeanette Zembas	<u>Present</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Dean/IT Coordinator, Samuel Kochenberger; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

NOTICE OF EXECUTIVE SESSION

The Saint Clair Area Board of Directors conducted an executive work session on April 7, 2021 from 7:44 PM to 8:02 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Kuperavage and Murhon to approve the following Motions:
(Presented prior to Meeting)
Approval of Minutes of April 7, 2021 Meeting
Approval of Invoices presented for payment
Approval of the Treasurer's Report for the period ending March 31, 2021
Approval of the Tax Report for the period ending March 31, 2021
Approval of the Cafeteria Fund Report for the month of March
Approval of the Federal Projects Report for the month of March
ROLL CALL:
All members present voted. Motion passed 9 – 0.
6. Moved by Zembas and Clews that the Board approve adoption of a proposed General Budget Fund for the 2021-2022 school year in the amount of \$11,924,168.09.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
7. Moved by Bartashus and Holobetz that the Board authorize the secretary to advertise the proposed budget for 2021-2022 in accordance with provisions of the Public School Code.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
8. Moved by Zembas and Fegley that the Board establish June 2, 2021 as the date for the final adoption of the 2021-2022 General Fund Budget.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
9. Moved by Kuperavage and Clews to designate Riverview Bank as the depositor for the Athletic, Cafeteria, General, Payroll, Scholarship, Student Activity and Tax Collectors Funds for the 2021-2022 fiscal year.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
10. Moved by Holobetz and Kuperavage to designate Wilmington Trust as the Debt Service Paying Agent for the 2021-2022 fiscal year.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
11. Moved by Kaledas and Clews to designate Fidelity Bank as the Construction Project Paying Agent/Escrow Fund for the 2021-2022 fiscal year.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
12. Moved by Bartashus and Zembas to approve continued participation in the Pennsylvania Local Government Investment Trust, the Pennsylvania School District Liquid Asset Fund Investment Program and the Pennsylvania Treasurer's Invest Program, CACL Federal Credit Union, and Hidden River Credit Union for Local Governments during the 2021-2022 fiscal year.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
13. Moved by Clews and Fegley to employ the Summer Worker list as presented for Summer Maintenance Work/Summer Food Service Program as presented.
ROLL CALL:
All members present voted. Motion passed 9 – 0.
14. Moved by Holobetz and Murhon to approve leave without pay for Employee 3269; September 6-10, 2021 as presented.
ROLL CALL:

All members present voted. Motion passed 9 – 0.

15. Moved by Portland and Bartashus to accept Susan Buletza’s (Full Time Cafeteria Worker) letter of retirement effective June 30, 2021.

ROLL CALL:

All members present voted. Motion passed 9 – 0.

16. Moved by Zembas and Murhon to approve the DBR Industrial Services, LLC Estimate as presented.

ROLL CALL:

All members present voted. Motion Tabled 9 – 0.

17. Election of a Treasurer for a one (1) year term effective July 1, 2020 through June 30, 2021 at the rate of \$0 per hour for services performed.

Holobetz nominated Murhon

Moved by Holobetz and Zembas to close nominations for Treasurer.

Moved by Bartashus and Kuperavage to elect Murhon as Treasurer of the Saint Clair Area School Board.

ROLL CALL:

All members present voted. Motion passed 8 – 1 – 0 (Murhon abstained).

18. Election of a Secretary for a (4) year term effective July 1, 2021 through June 30, 2025 at the rate of \$0 per hour for services performed

Murhon nominated Kaledas

Moved by Murhon and Kuperavage to close nominations for Secretary.

Moved by Clews and Zembas to elect Kaledas as Secretary of the Saint Clair Area School Board.

ROLL CALL:

All members present voted. Motion passed 8 – 1 – 0 (Kaledas abstained).

19. Moved by Murhon and Clews to authorize the Administration to work with PFM Financial Advisors LLC., as independent Financial Advisor, Stevens & Lee P.C., as Bond Counsel, Janney Montgomery Scott, LLC, as Underwriter, and the Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2021, the proceeds which will be used towards the current refunding of the District’s Series of 2016 Bonds, via a dual track process.

ROLL CALL:

All members present voted. Motion passed 9 – 0.

20. Moved by Zembas and Holobetz to approve the application to offer a Flexible Instructional Day (FID) program during the 2021-2022 school year.

ROLL CALL:

All members present voted. Motion passed 9 – 0.

21. Moved by Bartashus and Clews to approve the following Superintendent’s Motions as presented:

Approval of Food Service Program for Summer

Approval of Policies Policy 137.1 (*1st reading), 810.1, and 810.3

Approval of Repository Sales; 2-15-055.000 and 54-02-0225.000

Approval of PSBA Policy Maintenance Program Participation Agreement

Approval of Facility Usage (Stadium) – St. Clair Community and Historical Society

VOICE VOTE:

Ayes: 9 Nays: 0 Absent: 0

REMARKS

22. Moved by Zembas and Kaledas that the meeting be adjourned at 8:05 P.M.

ROLL CALL:

All members present voted. Motion passed 9 – 0.

DATES TO REMEMBER:

May 12, 2021	Student Early Dismissal at 12:00 PM
May 27, 2021	Kindergarten Graduation at 6:00 PM
May 28, 2021	Student Early Dismissal at 12:00 PM
May 31, 2021	School Closed – Memorial Day
June 2, 2021	Finance, Work Session, Board Meeting
June 4, 2021	8 th Grade Graduation at 6:00 PM
June 10, 2021	Last Day of School – Early Dismissal at 12:00 PM

Respectfully Submitted,

Thomas Kaledas
Board Secretary