

SAINT CLAIR AREA SCHOOL DISTRICT

227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

AGENDA

MAY 5, 2021

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately after the Work Session on May 5, 2021 2020 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	_____
Scott Clews	_____
Jennifer Fegley	_____
Michael Holobetz	_____
Thomas Kaledas	_____
Bernard Kuperavage	_____
Erin Murhon	_____
Dr. Erin Portland	_____
Jeanette Zembas	_____

4. The Secretary announced that a quorum was present and business could proceed. Others present were _____ citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Dean/IT Coordinator, Samuel Kochenberger; Solicitor, Thomas J. Campion, Jr. and _____ members of the press.

NOTICE OF EXECUTIVE SESSION

The Saint Clair Area Board of Directors conducted an executive work session on April 7, 2021 from 7:44 PM to 8:02 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by _____ and _____ to approve the following Motions:
(Presented prior to Meeting)
Approval of Minutes of April 7, 2021 Meeting
Approval of Invoices presented for payment
Approval of the Treasurer's Report for the period ending March 31, 2021
Approval of the Tax Report for the period ending March 31, 2021
Approval of the Cafeteria Fund Report for the month of March
Approval of the Federal Projects Report for the month of March
ROLL CALL:
6. Moved by _____ and _____ that the Board approve adoption of a proposed General Budget Fund for the 2021-2022 school year in the amount of \$11,924,168.09.
ROLL CALL:
7. Moved by _____ and _____ that the Board authorize the secretary to advertise the proposed budget for 2021-2022 in accordance with provisions of the Public School Code.
ROLL CALL:
8. Moved by _____ and _____ that the Board establish June 2, 2021 as the date for the final adoption of the 2021-2022 General Fund Budget.
ROLL CALL:
9. Moved by _____ and _____ to designate Riverview Bank as the depositor for the Athletic, Cafeteria, General, Payroll, Scholarship, Student Activity and Tax Collectors Funds for the 2021-2022 fiscal year.
ROLL CALL:
10. Moved by _____ and _____ to designate Wilmington Trust as the Debt Service Paying Agent for the 2021-2022 fiscal year.
ROLL CALL:
11. Moved by _____ and _____ to designate Fidelity Bank as the Construction Project Paying Agent/Escrow Fund for the 2021-2022 fiscal year.
ROLL CALL:
12. Moved by _____ and _____ to approve continued participation in the Pennsylvania Local Government Investment Trust, the Pennsylvania School District Liquid Asset Fund Investment Program and the Pennsylvania Treasurer's Invest Program, CACL Federal Credit Union, and Hidden River Credit Union for Local Governments during the 2021-2022 fiscal year.
ROLL CALL:
13. Moved by _____ and _____ to employ the Summer Worker list as presented for Summer Maintenance Work/Summer Food Service Program as presented.
ROLL CALL:
14. Moved by _____ and _____ to approve leave without pay for Employee 3269; September 6-10, 2021 as presented.
ROLL CALL:

15. Moved by _____ and _____ to accept Susan Buletza’s (Full Time Cafeteria Worker) letter of retirement effective June 30, 2021.
ROLL CALL:
16. Moved by _____ and _____ to approve the DBR Industrial Services, LLC Estimate as presented.
ROLL CALL:
17. Election of a Treasurer for a one (1) year term effective July 1, 2020 through June 30, 2021 at the rate of \$0 per hour for services performed.
 _____ nominated _____
 _____ nominated _____
 Moved by _____ and _____ to close nominations for Treasurer.
 Moved by _____ and _____ to elect _____ as Treasurer of the Saint Clair Area School Board.
ROLL CALL:
18. Election of a Secretary for a (4) year term effective July 1, 2021 through June 30, 2025 at the rate of \$0 per hour for services performed
 _____ nominated _____
 _____ nominated _____
 Moved by _____ and _____ to close nominations for Secretary.
 Moved by _____ and _____ to elect _____ as Secretary of the Saint Clair Area School Board.
ROLL CALL:
19. Moved by _____ and _____ to authorize the Administration to work with PFM Financial Advisors LLC., as independent Financial Advisor, Stevens & Lee P.C., as Bond Counsel, Janney Montgomery Scott, LLC, as Underwriter, and the Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2021, the proceeds which will be used towards the current refunding of the District’s Series of 2016 Bonds, via a dual track process.
ROLL CALL:
20. Moved by _____ and _____ to approve the application to offer a Flexible Instructional Day (FID) program during the 2021-2022 school year.
ROLL CALL:
21. Moved by _____ and _____ to approve the following Superintendent’s Motions as presented:
 Approval of Food Service Program for Summer
 Approval of Policies Policy 137.1 (*1st reading), 810.1, and 810.3
 Approval of Repository Sales; 2-15-055.000 and 54-02-0225.000
 Approval of PSBA Policy Maintenance Program Participation Agreement
 Approval of Facility Usage (Stadium) – St. Clair Community and Historical Society
VOICE VOTE:

REMARKS

22. Moved by _____ and _____ that the meeting be adjourned at _____ P.M.

ROLL CALL:

DATES TO REMEMBER:

May 12, 2021	Student Early Dismissal at 12:00 PM
May 27, 2021	Kindergarten Graduation at 6:00 PM
May 28, 2021	Student Early Dismissal at 12:00 PM
May 31, 2021	School Closed – Memorial Day
June 2, 2021	Finance, Work Session, Board Meeting
June 4, 2021	8 th Grade Graduation at 6:00 PM
June 10, 2021	Last Day of School – Early Dismissal at 12:00 PM