

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



The foremost mission of the Saint Clair Area School District is the pursuit of excellence in education, its focus being to ensure that all students acquire the knowledge and skills necessary to contribute to society as ethical, responsible citizens, establishing a personal commitment to life-long learning.

**AGENDA**

December 4, 2019

A regular meeting of the Saint Clair Area School District Board of School Directors will be held at 6:00 PM on December 4, 2019 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	_____
Marlene Cook	_____
Michael Holobetz	_____
Thomas Kaledas	_____
Bernard Kuperavage	_____
Gerald Kuperavage	_____
Erin Murhon	_____
Dr. Erin Portland	_____
Jeanette Zembas	_____

4. The Secretary announced that a quorum was present and business could proceed. Others present were \_\_\_\_\_ citizens; Superintendent, Dr. Sarah Yoder, Assistant Principal, Samuel Kochenberger; Solicitor, Thomas J. Campion; and \_\_\_ members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on November 6, 2019 from 7:21 PM to 7:45 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

“SINE DIE”

President Michael Holobetz announced that according to Section 404 of the PA School Code the Board of Directors is to reorganize each year during the first week of December.

Moved by \_\_\_\_\_ and \_\_\_\_\_ that the Board adjourn “Sine Die.”

**ROLL CALL:**

TEMPORARY CHAIRMAN

Moved by \_\_\_\_\_ and \_\_\_\_\_ that \_\_\_\_\_ be named temporary President Pro-Tem during the reorganization activities.

**ROLL CALL:**

SEATS VACATED

The seats of Board Members whose term expired on the Board of School Directors were vacated.

- Marlene Cook
- Thomas Kaledas
- Bernard Kuperavage
- Gerald Kuperavage
- Erin Murhon
- Dr. Erin Portland

NEW MEMBERS

The secretary announced that the County Board of Election has certified the following to serve on the Board of School Directors of the Saint Clair Area School District.

- |                    |  |
|--------------------|--|
| Scott Clews        | 4 year term commencing first week of December 2019 |
| Jennifer Fegley    | 4 year term commencing first week of December 2019 |
| Thomas Kaledas     | 4 year term commencing first week of December 2019 |
| Bernard Kuperavage | 2 year term commencing first week of December 2019 |
| Erin Murhon        | 4 year term commencing first week of December 2019 |
| Dr. Erin Portland  | 4 year term commencing first week of December 2019 |

PRESENTATION OF CERTIFICATES

OATH OF OFFICE

*I do solemnly swear that I will support, obey and defend the Constitution of the United States and the constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.*

**ROLL CALL**

- Virginia Bartashus \_\_\_\_\_
- Scott Clews \_\_\_\_\_
- Jennifer Fegley \_\_\_\_\_
- Michael Holobetz \_\_\_\_\_
- Thomas Kaledas \_\_\_\_\_
- Bernard Kuperavage \_\_\_\_\_
- Erin Murhon \_\_\_\_\_
- Dr. Erin Portland \_\_\_\_\_
- Jeanette Zembas \_\_\_\_\_

ELECTION-PRESIDENT

Temporary Chairman \_\_\_\_\_ announced that nominations for the office of President and Vice President for the Saint Clair Area School District for a one (1) year period would be in order.

\_\_\_\_\_ nominated \_\_\_\_\_ for President.

\_\_\_\_\_ nominated \_\_\_\_\_ for President.

Moved by \_\_\_\_\_ and \_\_\_\_\_ that the nominations be closed.

**ROLL CALL:**

Temporary Chairman \_\_\_\_\_ announced that \_\_\_\_\_ was elected President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 4, 2019.

President \_\_\_\_\_ then assumed the chair and Temporary Chairman, \_\_\_\_\_ vacated the seat.

ELECTION - VICE PRESIDENT

President \_\_\_\_\_ announced that nominations for the office of Vice President for the Saint Clair Area School District Board of Directors for a period of one (1) year would be in order.

\_\_\_\_\_ nominated \_\_\_\_\_ for Vice President.

\_\_\_\_\_ nominated \_\_\_\_\_ for Vice President.

Moved by \_\_\_\_\_ and \_\_\_\_\_ that the nominations be closed.

**ROLL CALL:**

President \_\_\_\_\_ announced that \_\_\_\_\_ was elected Vice President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 4, 2019.

ELECTION JOINT SCHOOL COMMITTEE MEMBER

Election of a committee member to represent the Saint Clair Area School Board on the Joint School Committee for the High School Program for a term effective December 4, 2019 through December 3, 2020.

\_\_\_\_\_ nominated \_\_\_\_\_

\_\_\_\_\_ nominated \_\_\_\_\_

Moved by \_\_\_\_\_ and \_\_\_\_\_ to close nominations for committee member.

**ROLL CALL:**

ELECTION OF ALTERNATE COMMITTEE MEMBER

Election of an alternate committee member to represent the Saint Clair Area School District on the Joint School Committee for the High School Program for a term effective December 4, 2019 through December 3, 2020.

\_\_\_\_\_ nominated \_\_\_\_\_

\_\_\_\_\_ nominated \_\_\_\_\_

Moved by \_\_\_\_\_ and \_\_\_\_\_ to close nominations for alternate committee member.

**ROLL CALL:**

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by \_\_\_\_\_ and \_\_\_\_\_ to conduct an executive session regarding student discipline.

**ROLL CALL:**

6. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following motions:

(Presented prior to Meeting)

Approval of Minutes of November 6, 2019

Approval of Invoices presented for payment

Approval of the Treasurer's Report for the period ending October 31, 2019

Approval of the Tax Report for the period ending October 31, 2019

Approval of the Cafeteria Fund Report for the month of October

Approval of the Communications

**ROLL CALL:**

7. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index.

**SAINT CLAIR AREA SCHOOL DISTRICT**

**Accelerated Budget Opt Out Resolution Certifying Tax Rate Within Inflation Index**

**(and No Need to Comply with Act 1 Accelerated Budget Procedures)**

**2020-2021 School Year**

[The purpose of this resolution is to allow the school district to follow normal budget procedures, and dispense with the more complicated, expensive, and accelerated Act 1 budget requirements. This option is available only to school districts that are certain the next year budget can be funded without increasing the real estate tax rate by more than the index (and therefore without seeking approval for any index limit exceptions). This resolution may be adopted after the preliminary budget is available, or the board has sufficient information to be certain the budget can be funded by a tax increase within the index. For fiscal year 2020-2021, the resolution must be adopted no later than January 9, 2020.]

**Background.** Act 1 § 311(a), 53 P.S. § 6926.311(a), requires an accelerated budget adoption timeline and procedure unless a school district, no later than 110 days before the primary election, adopts a resolution containing the certifications incorporated in this resolution. The deadline this year is January 9, 2020. After adoption of a resolution containing such certifications, § 311(d) authorizes a school district to comply with pre-Act 1 budget adoption rules as set forth in School Code § 687, 24 P.S. § 6-687. The School Board has reviewed the school district preliminary budget or has other information sufficient to make a determination that the budget for the next fiscal year can be funded based on maintaining current tax rates or increasing taxes by an amount less than or equal to the Act 1 index. In lieu of the Act 1 budget adoption timeline and procedure, the School Board wishes to make the required certifications and comply with pre-Act 1 budget adoption rules.

**RESOLVED,** that the Board of School Directors of Saint Clair Area School District, makes the following unconditional certifications:

1. The school district's various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year 2020-2021 based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.
2. The applicable index for the next fiscal year is 3.7%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.

3. The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.
4. The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.

**ADOPTED** by the School Board \_\_\_\_\_, 20\_\_\_\_ by a vote of \_\_\_\_ayes\_\_\_\_nays, abstentions and \_\_\_\_members absent

[Per Act 1 §§ 311(d)(2)(ii) and (iii), the school district must, within 5 days after adoption of this resolution submit to PDE: (1) on a PDE prescribed form, information on any proposed tax increase – **Real Estate Tax Rate Report**; and (2) a copy of this resolution.]

ATTEST:

\_\_\_\_\_  
Michael Holobetz, President

\_\_\_\_\_  
Thomas Kaledas, Secretary

**ROLL CALL:**

8. Moved by \_\_\_\_\_ and \_\_\_\_\_ to commit funds for the anticipated debt service payment \$236,578.

**ROLL CALL:**

9. Moved by \_\_\_\_\_ and \_\_\_\_\_ to recommend granting authorization to the administration to file the signatures of the Board President, Secretary and Treasurer with Secretary of the Commonwealth. (This is required under the provisions of the Pennsylvania *Uniform Facsimile Signature of Public Officials Act*).

**ROLL CALL:**

10. Moved by \_\_\_\_\_ and \_\_\_\_\_ to recommend granting authorization to Terry Schane and Joan Dranginis to use hand and/or electronic signature stamps of Board President, Secretary and Treasurer to sign instruments of payment.

**ROLL CALL:**

11. Moved by \_\_\_\_\_ and \_\_\_\_\_ to recommend withdrawing from the Schuylkill Educational Technology Advisory Council (SETAC), and withdrawing authorization for the Schuylkill Intermediate Unit to submit E-rate funding/support on behalf of Saint Clair Area School District for the consortium purchase of Regional Wide Area Network services. In doing so, the Board considered the fact that the 2016 Services Agreement (E-Rate) is between Comcast and IU #29, not SETAC, and that neither the 2016 Services Agreement (E-Rate) nor the SETAC by-laws provide for termination fees to be paid by the terminating party.

**ROLL CALL:**

12. Moved by \_\_\_\_\_ and \_\_\_\_\_ to recommend AR Technologies move to Task #2 in the Statement of Work.

**ROLL CALL:**

13. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Attorney Thomas J. Campion, Jr. as the Solicitor for 2020 at a monthly retainer of \$250.00 to include attendance at regular monthly Board Meetings and an hourly rate of \$100.00 for additional services provided as per school code.

**ROLL CALL:**

14. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following Agreements/Addendums:  
True Green Commercial Agreement  
Independent Consultant Agreement with Trinna Delia (Retroactive)  
ESS Northeast, LLC Addendum to the Agreement

**ROLL CALL:**

15. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following new employees pending required documents on file.  
Kaitlin Bowers - Per Diem Cleaning (\$8.25 hourly rate as per contract)  
Angel Uroskie – Part Time Paraprofessional (\$9.00 hourly rate as per contract effective January 2, 2020 )

**ROLL CALL:**

16. Moved by \_\_\_\_\_ and \_\_\_\_\_ to reclassify the following employees:  
Joseph Frantz from Part-Time Cleaning to Part-Time Cafeteria Worker/Delivery Driver  
Thomas Dranginis from Part-Time Cleaning/Delivery Driver to Part-Time Cafeteria Worker/Delivery Driver

**ROLL CALL:**

17. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following Leave without Pay Requests:

Employee ID: 3286	January 22 – 24, 2020
Employee ID: 3269	November 19, 2019 (3 hours)
Employee ID: 3287	November 19, 2019 (2 hours)
Employee ID: 3174	November 27, 2019 (2 hours) and December 3, 2019
Employee ID: 3245	December 4, 2019
Employee ID: 3260	December 5, 6, and 9, 2019

**ROLL CALL:**

18. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following Superintendent’s Motions as presented:  
Approval of Policies 011, 110, 111, 113, 113.3, 113.4, and 114  
Approval of Work Session/Board Meeting and Finance Meeting Schedule and advertise in the local newspaper.  
Approval of Ski Club Trips to Big Boulder (01/10/20, 01/24/20, 02/07/20, 02/21/20 and 03/06/20)

**VOICE VOTE:**

19. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the Student Discipline Agreement 001-2019 as presented.

**ROLL CALL:**

REMARKS
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20. Moved by \_\_\_\_\_ and \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ P.M.

**ROLL CALL:**

IMPORTANT DATES:	December 12, 2019	Choral/Band Concert
	December 13, 2019	Winter Dance Grades 6 - 8
	December 21, 2019	Student Early Dismissal @ 12:00 PM
	December 22, 2019 -	School Closed
	January 1, 2020	
	January 8, 2020	Finance Meeting/Work Session
	January 15, 2020	Finance Meeting/Board Meeting