

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



The foremost mission of the Saint Clair Area School District is the pursuit of excellence in education, its focus being to ensure that all students acquire the knowledge and skills necessary to contribute to society as ethical, responsible citizens, establishing a personal commitment to life-long

MINUTES

MARCH 11, 2020

A regular meeting of the Saint Clair Area School District Board of School Directors was held at 6:00 PM on March 11, 2020 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>Present</u>
Scott Clews	<u>Present</u>
Jennifer Fegley	<u>Present</u>
Michael Holobetz	<u>Present</u>
Thomas Kaledas	<u>Present</u>
Bernard Kuperavage	<u>Present</u>
Erin Murhon	<u>Present</u>
Dr. Erin Portland	<u>Present</u>
Jeanette Zembas	<u>Present</u>

Junior School Board Members

Ashley Gould	<u>Absent</u>
Kennice Goodman	<u>Present</u>
Connor Reber	<u>Absent</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 8 citizens; Superintendent, Dr. Sarah Yoder; Assistant Principal, Samuel Kochenberger; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on February 12, 2020 from 6:19 PM to 7:19 PM and March 4, 2020 from 7:05 PM to 10:40 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Zembas and Bartashus to approve the following Motions:

(Presented prior to Meeting)

Approval of Minutes of February 12, 2020 Meeting

Approval of Invoices presented for payment

Approval of the Treasurer's Report for the period ending January 31, 2020

Approval of the Tax Report for the period ending January 31, 2020

Approval of the Cafeteria Fund Report for the month of January

Approval of the Federal Projects Report for the month of January

Acknowledging receipt of correspondence.

\* Thank You Card – Arner Family (Funeral)

\* Thank You Card – Troutman/Murhon Family (Funeral)

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

6. Moved by Clews and Holobetz to approve the 2020-2021 Schuylkill Technology Center Program Secondary Budget as presented.

**ROLL CALL:**

All members present voted. Motion passed 8 – 1

7. Moved by Kuperavage and Zembas to authorize Berkheimer to request a State Income Tax List in accordance with the provisions of Section 356 of the Tax Reform Code of 1971 as amended.

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

- 8a. Moved by Bartashus and Kuperavage to approve the following Agreements/MOU as presented.

Lehigh Valley Physician Group for Provision of Student Physicals

Caron for the Student Assistance Program (Retroactive)

Humanus for Contracted Coverage for the Special Education Department

Verizon Budgetary Agreement (Internet Provider Information)

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

- 8b. Moved by Murhon and Holobetz to retroactively approve the Schuylkill Intermediate Unit for Electronic Mailboxes Agreement.

**ROLL CALL:**

All members present voted. Motion passed 8 – 1 – 0. (Portland abstained)

9. Moved by Zembas and Portland to approve the quotation from William Kennedy for replacing 220 outlets and cover plates and installation of 3 new circuits as presented.

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

10. Moved by Kuperavage and Fegley to approve the following resignations:

Heather Pritiskutch                      Part Time Paraprofessional

Anne Rosemary McCoach              New Castle Township Tax Collector

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

11. Moved by Zembas and Holobetz to approve the following hiring as per contract and pending required clearances on file:

Michael Yordy Assistance Softball Coach - \$1,000 Stipend  
Holly Botek Part Time Cafeteria - \$8.75 per hour  
Shane Butz Per Diem Cleaning/Maintenance - \$8.25 per hour (Retroactive)  
Connor Hicks Per Diem Cleaning/Maintenance - \$8.25 per hour (Retroactive)  
Angela Markus Substitute Nurse - \$100.00 per day

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

12. Moved by Murhon and Kuperavage to approve the following staff for the Summer Reading Program/Summer School

Katie Cawthern Heather Maccarone Kim Martin Shannon Wolff  
Mildred McCormick Jessica Padfield Meghan Rhoads

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

13. Moved by Bartashus and Clews to approve the following leave without pay requests:

Employee ID: 2850 March 10, 11, 12, and 16, 2020  
Employee ID: 3269 February 18, 2020 (2 hours) and May 13, 14, 15 and 18, 2020

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

14. Moved by Kaledas and Holobetz to approve Jennifer Buletza as the Principal at a yearly rate of \$70,000 as per Act 93 Contract effective upon hiring of Health/Physical Education Teacher.

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

15. Moved by Zembas and Murhon to adopt the Maximum Parameters Resolution Series of 2020 as presented by Bond Counsel.

**ROLL CALL:**

All members present voted. Motion passed 8 – 1 – 0. (Kaledas No)

16. Moved by Holobetz and Portland to approve the following Superintendent’s Motions as presented:

Approval of Summer Work List  
Approval of Revised 2019 – 2020 District Calendar with Early Dismissal on May 22, 2020 and Tentative 2020-2021 District Calendar  
Approval of Calling for Charter School Funding Reform Resolution  
Approval of Policies 121, 202, 222, 323, 707 805.2, 810.1, and 904; Retire Policies 423 and 523  
Approval of Homebound Instruction Student ID: 13577 and Student ID: 13691  
Approval of Formal Risk Assessment Checklist Completion  
Approval of Advertising for Part Time Paraprofessional and Health/Physical Education Teacher

**VOICE VOTE:**

Ayes: 9 Absent: 0 Nays: 0

REMARKS

17. Moved by Murhon and Bartashus that the meeting be adjourned at 6:15 P.M.

**ROLL CALL:**

All members present voted. Motion passed 9 – 0.

Respectfully Submitted,

Thomas Kaledas  
Board Secretary