

**SAINT CLAIR AREA SCHOOL DISTRICT**  
**227 South Mill Street**  
**Saint Clair, PA 17970**  
**570-429-2716**



*The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.*

**AGENDA**

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately after the Work Session on February 2, 2022 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>Absent</u>
Scott Clews	<u>Present</u>
Jennifer Fegley	<u>Absent</u>
Michael Holobetz	<u>Present</u>
Thomas Kaledas	<u>Present</u>
William Kimber	<u>Present</u>
Bernard Kuperavage	<u>Absent</u>
Erin Murhon	<u>Present</u>
Dr. Erin Portland	<u>Absent</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Business Manager, Terry Schane; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

**NOTICE OF EXECUTIVE SESSION**

The Saint Clair Area Board of Directors conducted an executive work session on February 2, 2022 from 6:12 PM to 6:40 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Murhon and Clews to approve the following motions:  
(Presented prior to Meeting)  
Approval of Minutes of January 5, 2022  
Approval of Invoices presented for payment  
Approval of the Treasurer's Report for the period ending December 31, 2021  
Approval of the Tax Report for the period ending December 31, 2021  
Approval of the Cafeteria Fund Report for the month of December

**ROLL CALL:**

All members present voted. Motion passed 5-0.

6. Moved by Kaledas and Holobetz to approve leave without pay for Employee 5832413; February 22- 23, 2022 as presented.

**ROLL CALL:**

All members present voted. Motion passed 5-0.

7. Moved by Kaledas and Kimber to approve the job title change for Kimberly Wilson, who successfully met standards through the School Nutrition Program, to Director of Food Services at an annual salary of \$43,044.80.

**ROLL CALL:**

All members present voted. Motion passed 5-0.

8. Moved by Kaledas and Holobetz to approve the Automatic Renewal of Collection of Delinquent Taxes through Portnoff.

**ROLL CALL:**

All members present voted. Motion passed 5-0.

9. Moved by Clews and Murhon for the approval of MOU for the reimbursement of approved credits for St. Clair Area School District Employees

**ROLL CALL:**

All members present voted. Motion passed 5-0

10. Moved by Kaledas and Kimber to appoint Thomas McLaughlin as SCASD Safety and Security Coordinator.

**ROLL CALL:**

All members present voted. Motion passed 5-0

11. Moved by Holobetz and Clews to approve the Agreement between the Pottsville Area School District and the Saint Clair Area School District for the provision of proportional ESSER Funds.

**ROLL CALL:**

All members present voted. Motion passed 5-0

12. Moved by Kaledas and Kimber to approve the following Superintendent's Motions:  
Policy 610- Purchases Subject to Bid  
Policy 611- Purchases Budgeted  
Policy 808- Food Services  
Approval to use Cafeteria for Little League Registration Night on Thursday, February 3<sup>rd</sup> from 5:30PM- 7:00PM.

**VOICE VOTE:**

Ayes: 5

Nays: 0

Absent: 4

REMARKS
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13. Moved by Kaledas and Holobetz at the meeting be adjourned at 6:46PM.

**ROLL CALL:**

All members present voted. Motion passed 5-0

**DATES TO REMEMBER:**

February 21, 2022 – President's Day (School Closed)  
March 2, 2022 – Finance Meeting @ 5:30PM  
March 2, 2022- Work Session/Board Meeting @ 6:00 PM  
March 11, 2022- Student Make-Up Day  
March 20<sup>th</sup>, 2022- End of 3<sup>rd</sup> Marking Period