

**SAINT CLAIR AREA SCHOOL DISTRICT**

**227 South Mill Street  
Saint Clair, PA 17970  
570-429-2716**



*The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.*

**AGENDA**

May 4th, 2022

A regular meeting of the Saint Clair Area School District Board of School Directors will be held immediately after the Work Session on May 4th, 2022 in the cafetorium of the Saint Clair Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

- 1. Call to Order by President, Michael Holobetz
- 2. Pledge of Allegiance
- 3. Roll Call

Virginia Bartashus	_____
Scott Clews	_____
Jennifer Fegley	_____
Michael Holobetz	_____
Thomas Kaledas	_____
William Kimber	_____
Bernard Kuperavage	_____
Erin Murhon	_____
Dr. Erin Portland	_____

- 4. The Secretary announced that a quorum was present and business could proceed. Others present were \_\_\_citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Business Manager, Terry Schane; Solicitor, Thomas J. Campion, Jr. and \_\_\_members of the press.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following Motions:

(Presented prior to Meeting)

Approval of Minutes of April 6<sup>th</sup>, 2022 Meeting

Approval of Invoices presented for payment

Approval of the Treasurer's Report for the period ending March 31, 2022

Approval of the Tax Report for the period ending March 31, 2022

Approval of the Cafeteria Fund Report for the month of March

**ROLL CALL:**

6. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve

Middle School field trip to Martz Hall

Autistic Support field trips to Reading Museum on 5/3/22, Ritas on 5/4/22, Cabelas on 4/26/22, and Playtime and Parties on 4/27/22

3<sup>rd</sup> grade field trip to Lake Tobias on 5/18/22

Math 24 competition at the Schuylkill I.U. on 5/12/22

**ROLL CALL:**

7. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the updated Workers' Compensation Program: Designated Health Care Providers

**ROLL CALL:**

8. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve redemption of CACL Certificate to Money Market account

**ROLL CALL:**

9. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the usage of the football stadium and concession stand for St. Clair Midget football from 7/25/22 to 11/13/22

**ROLL CALL:**

10. Moved by \_\_\_\_\_ and \_\_\_\_\_ that the Board approve adoption of a proposed General Budget Fund for the 2022-2023 school year in the amount of \$12,435,770.26

**ROLL CALL:**

11. Moved by \_\_\_\_\_ and \_\_\_\_\_ that the Board authorize the secretary to advertise the proposed budget for 2022-2023 in accordance with provisions of the Public School Code.

**ROLL CALL:**

12. Moved by \_\_\_\_\_ and \_\_\_\_\_ that the Board establish June 8, 2022 as the date for the final adoption of the 2022-2023 General Fund Budget.

**ROLL CALL:**

13. Moved by \_\_\_\_\_ and \_\_\_\_\_ to designate Mid Penn Bank (formally Riverview Bank) as the depositor for the Athletic, Cafeteria, General, Payroll, Scholarship, Student Activity and Tax Collectors Funds for the 2022-2023 fiscal year.

**ROLL CALL:**

14. Moved by \_\_\_\_\_ and \_\_\_\_\_ to designate Wilmington Trust as the Debt Service Paying Agent for the 2022-2023 fiscal year.  
**ROLL CALL:**
15. Moved by \_\_\_\_\_ and \_\_\_\_\_ to designate Fidelity Bank as the Construction Project Paying Agent/Escrow Fund for the 2022-2023 fiscal year.  
**ROLL CALL:**
16. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve continued participation in the Pennsylvania Local Government Investment Trust, the Pennsylvania School District Liquid Asset Fund Investment Program and the Pennsylvania Treasurer’s Invest Program, CACL Federal Credit Union, and Hidden River Credit Union for Local Governments during the 2022-2023 fiscal year.  
**ROLL CALL:**
17. Election of a Treasurer for a one (1) year term effective July 1, 2022 through June 30, 2023 at the rate of \$0 per hour for services performed.  
\_\_\_\_\_ nominated \_\_\_\_\_  
\_\_\_\_\_ nominated \_\_\_\_\_  
Moved by \_\_\_\_\_ and \_\_\_\_\_ to close nominations for Treasurer.  
Moved by \_\_\_\_\_ and \_\_\_\_\_ to elect \_\_\_\_\_ as Treasurer of the Saint Clair Area School Board.  
**ROLL CALL:**

**PERSONNEL (can be approved in one motion at the Board’s discretion)**

18. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve resignation letter for William Reed as the Saint Clair Junior High Softball coach effective 4/11/22
19. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Abigail Prock as the assistant girls’ softball coach effective 4/11/2022
20. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve resignation from Alyssa Palina as the Yearbook Advisor effective 6/1/22
21. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve  
employee 3301 leave without pay request for 2/14/22  
employee 3351 leave without pay request for 5/6/22 and 5/10/22  
employee 3320 leave without pay request for 3/11/22, 4/7/22, and 4/11/22  
employee 3348 leave without pay request for 5/4/22  
employee 3338 leave without pay request for 5/2/22
22. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Michelle Jones, Kathy Blasser, Tammy Zackus, Mark Laubenstine, Jennifer Gorski, Jillian Zuk, Abigail Prock, and Sandee Mickonis as summer school teachers (at contract rate)

23. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Shannon Wolfe, Meghan Rhoads, Jennifer Andruchek, Bailey Nagle, Kimberly Martin, and Amanda Johns as LLI teachers (at contract rate)
24. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Kassandra Kuperavage as the Behavior Interventionist with a yearly salary of \$38,750 effective 8/22/22 (2 year ESSERS grant funded Position)
25. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve Gary Brown for lawn care service of stadium and adjacent field at a rate of \$550/ cut
26. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve resignation letter for Jessica Padfield as the ESL teacher effective end of 2021/2022 school year

**ROLL CALL:**

27. Moved by \_\_\_\_\_ and \_\_\_\_\_ to approve the following Superintendent's Motions:  
 Policy- 209.4- Head Lice  
 Policy- 212- Reporting Student Progress  
 Policy 307- Student Teachers/ Interns  
 Policy 602- Budget Planning  
 Policy 819- Suicide Awareness, Prevention, and Response  
 Approve job description of Behavior Interventionist

REMARKS
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28. Moved by \_\_\_\_\_ and \_\_\_\_\_ that the meeting be adjourned at \_\_\_\_\_ P.M.

**ROLL CALL:**

**DATES TO REMEMBER:**

May 19, 2022	Kindergarten Graduation at 6:00 PM
May 25, 2022	8 <sup>th</sup> Grade Graduation at 6:00 PM rain date 5/26
May 27, 2022	Last Day of School – Early Dismissal at 12:00 PM
May 31, 2022	Last Teacher Day/ Teacher In-Service
June 8, 2022	Finance, Work Session, Board Meeting