

SAINT CLAIR AREA SCHOOL DISTRICT
227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

MINUTES

October 6, 2021

A regular meeting of the Saint Clair Area School District Board of School Directors was held immediately following the Work Session on October 6, 2021 in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz
2. Pledge of Allegiance
3. Roll Call

Virginia Bartashus	<u>Absent</u>
Scott Clews	<u>Present</u>
Jennifer Fegley	<u>Present</u>
Michael Holobetz	<u>Present</u>
Thomas Kaledas	<u>Present</u>
Bernard Kuperavage	<u>Present</u>
Erin Murhon	<u>Present</u>
Dr. Erin Portland	<u>Present</u>
Jeanette Zembas	<u>Present</u>

4. The Secretary announced that a quorum was present and business could proceed. Others present were 0 citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Solicitor, Thomas J. Campion, Jr. and 0 members of the press.

NOTICE OF EXECUTIVE SESSION

The Saint Clair Area Board of Directors conducted an executive work session on September 1, 2021 from 6:00 PM to 6:50 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by Zembas and Clews to approve the following motions:
(Presented prior to Meeting)
Approval of Minutes of September 1, 2021
Approval of Invoices presented for payment
Approval of the Treasurer's Report for the period ending August 31, 2021
Approval of the Tax Report for the period ending August 31, 2021
Approval of the Cafeteria Fund Report for the month of August

ROLL CALL:

All members present voted. Motion passed 8 – 0.

6. Moved by Holobetz and Zembas to approve the following Schuylkill Intermediate Unit Agreements as presented:
Special Education Service Agreement
Title I Services

ROLL CALL:

All members present voted. Motion passed 7 – 1 – 0 (Portland abstained)

7. Moved by Kuperavage and Fegley to approve the following agreements/quotes as presented.
Professional School Photography Contract
Helping Harvest Fresh Food Bank Agreement
Child Nutrition Programs Vended Meals Contract Renewal
Social Work Services Agreement with North Schuylkill School District

ROLL CALL:

All members present voted. Motion passed 8 – 0.

8. Moved by Portland and Zembas to rescind Motion 6 – September 1, 2021; (to accept the following resignation: Dama Smith – Part Time Paraprofessional; letter dated 08/11/2021)

ROLL CALL:

All members present voted. Motion passed 8 – 0.

9. Moved by Fegley and Clews to approve Dama Smith as a Paraprofessional for the Schuylkill Achieve Program at an hourly rate of \$14.00.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

10. Moved by Zembas and Kuperavage to approve Mary Teresa Smith as a Part Time Cafeteria worker at an hourly rate of \$8.75 (\$9.25 after 90 days) as per contract and pending all required documents on file.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

11. Moved by Murhon and Holobetz to approve Jennifer Kreiger as a Part Time Paraprofessional at an hourly rate of \$9.00 (\$9.50 after 90 days) as per contract; effective September 22, 2021. (All required documents on file).

ROLL CALL:

All members present voted. Motion passed 8 – 0.

12. Moved by Kaledas and Murhon to approve leave without pay for Employee ID: 3260; September 8 – 10, 2021.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

13. Moved by Zembas and Kuperavage to accept Samuel Kochenberger's letter of resignation (Dean of Students/It Coordinator) as presented.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

14. Moved by Murhon and Holobetz to approve Plan Con Part K: Project Refinancing Board Transmittal as presented.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

15. Moved by Clews and Portland to retroactively approve the sale of the Kubota to Roger Kellman for \$8,000 on May 14, 2021.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

16. Moved by Zembas and Kaledas to approve the following Superintendent’s Motions as presented:

- Approval of Occupational Assessment Tax Exonerations
- Approval of 2022 -2023 Budget Timeline
- Approval of Policies 006, 247, 249, and 903
- Approval of Job Descriptions; Special Education Secretary and Paraprofessional

VOICE VOTE:

Ayes: 8 Nays: 0 Absent: 1

REMARKS

17. Moved by Clews and Holobetz that the meeting be adjourned at 7:59 P.M.

ROLL CALL:

All members present voted. Motion passed 8 – 0.

IMPORTANT DATES:

October 11, 2021	Teacher In Service
October 27, 2021	End of Marking Period
November 3, 2021	Work Session/Board Meeting

Respectfully Submitted,

Thomas Kaledas
Board Secretary