

FAIR HAVEN PUBLIC SCHOOLS

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HARASSMENT, INTIMIDATION, BULLYING (HIB) INITIAL REPORTING FORM

_____ Sickles School

_____ Knollwood School

Person Reporting Incident: _____ Today's Date: _____

Position: Check one of the following:

___ Student ___ Student (Witness/Bystander) ___ Parent/Guardian ___ Staff Member

Other: _____

Phone: _____ Email: _____

Harassment, Intimidation, and Bullying (HIB) Definition:

(N.J.S.A. 18A:37-14) – (N.J.S.A. 18A:37-15 (b) (2) and N.J.S.A. 18 A: 37-15.3

“Harassment, Intimidation or Bullying” is defined as any gesture or written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory handicap, or by any other distinguishing characteristic, but not limited to, that takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in section 16 of P.L.2010, c122 (C.18A:37-15.3), that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:

- a. *A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a pupil or damaging the pupil's property, or placing a pupil in reasonable fear of harm to his/her person or damage to his/her property; or*
- b. *Has the effect of insulting or demeaning any pupil or group of pupils in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school; and that*
- c. *Creates a hostile education environment for the pupil by interfering with a pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.*

1. Name of Targeted Student/s:

_____ Grade: _____
_____ Grade: _____
_____ Grade: _____

2. Name(s) of Alleged Offender/s (if known):

Grade: _____

Grade: _____

Grade: _____

3. On what date/s and times did the incident happen?

Date: _____ Time: _____

4. Location of Incident: _____

5. Please place an "x" next to the statement(s) that best describes the behavior reported:

- | | |
|--|--|
| <input type="checkbox"/> physical aggression toward a student | <input type="checkbox"/> destruction/defacing property |
| <input type="checkbox"/> demeaning comments | <input type="checkbox"/> stalking another student |
| <input type="checkbox"/> getting a person to harm another student | <input type="checkbox"/> humiliating a student publicly |
| <input type="checkbox"/> threatening comments, gestures or physical acts | <input type="checkbox"/> theft or stealing |
| <input type="checkbox"/> intimidating conduct toward another student | <input type="checkbox"/> excluding or rejecting a student |
| <input type="checkbox"/> spreading rumors about another student | <input type="checkbox"/> extorting or exploiting a student |
| <input type="checkbox"/> harassment, intimidation or bullying | <input type="checkbox"/> teasing or name-calling through electronic communications |
| <input type="checkbox"/> other _____ | |

6. Describe the nature of the alleged harassment, intimidation or bullying. Include any gesture, any written, verbal or physical act, or any electronic communication.

7. How did you learn of this incident of harassment, intimidation, or bullying?

Witnessed Incident Informed by Alleged Victim Informed by another person
Who? Student Parent Staff Other _____

8. Was someone supervising when the incident occurred? _____ Yes _____ No

If yes, Who?

Date of Initial Report To Principal: _____