

**BelovED Community Charter School
Board of Trustees Meeting
Thursday, August 19, 2021, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
Virtual meeting via Zoom video conference**

Minutes

The meeting was called to order at 6:04 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the July 15, 2021 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the School website: www.belovedccs.org. We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

A. Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/21	X	
Jessica Lisboa	6/30/22	Joined at 6:12pm	
Salvatore Risalvato	6/30/21	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/21	Joined at 6:26pm	
Kathy Mone	6/30/23	X	
Maggie Johnson	6/30/23		X

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K – 5

Richard Raschdorf. School Business Administrator

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

No members of the public were in attendance.

B. Approval of the Minutes from the Regular Board Meeting of July 15, 2021

Motion by: S. Rislavato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

C. General Resolutions

2021-08-19-1. Resolved, The BCCS Board of Trustees approves of the drafting of a letter to the New Jersey Department of Education requesting approval of:

- a. The BelovED Community Charter School to operate at the Canal Crossing site for high school grades
- b. The addition of 360 students to the enrollment of BelovED
- c. A planning year for the Board to determine the desired legal and governing structure for BelovED to operate a high school at the Canal Crossing site in conjunction with Empowerment Academy Charter School

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

D. Human Resources

1.

2021-08-19-2. Resolved, The BCCS Board of Trustees approves of the hiring of the following employees for school year 2021 - 2022:

Hire	Position	Salary	Start Date	Attendance Bonus
Isheka Brown	Security	FT, \$14 per hour/ 40 hrs per week	Sept. 1, 2021	N/A
Monae Bey	Security	PT, \$14 per hour/ 25 hrs per week	Sept. 1, 2021	N/A
Wadu Hill	Security	FT, \$16 per hour/ 40 hrs per week	Sept. 1, 2021	N/A
Chary Glaster	Security	FT, \$14 per hour/ 40 hrs per week	Aug. 16, 2021	N/A
Krystal Rowan	Security	FT, \$14 per hour/ 40 hrs per week	Sept. 1, 2021	N/A
Danielle Rojas	Help Desk Support	\$40,000	Aug. 16, 2021	N/A
Jeanette Goodwin	Bus Aide	\$18/route	Sept. 1, 2021	Bus bonuses
Jaye Johnson	Bus Aide	\$18/route	Sept. 1, 2021	Bus bonuses
Se'Glynda DeLoach	Bus Aide	\$18/route	Sept. 1, 2021	Bus bonuses
Sandra Legette	Custodian (temp.)	\$13/hour	Aug. 12, 2021	N/A
Elizabeth Shulterbrandt	Office Help (temp.)	\$15/hour	Aug. 12, 2021	N/A
Hector Lopez Mendez	Transportation Support Specialist	\$38,000/\$45,000 (w/additional certificate)	Aug. 23, 2021	N/A
Priya Khosla	Teacher	\$64,000	Sept. 1, 2021	\$750
Zachary Peterson	Teacher	\$60,000	Sept. 1, 2021	\$750

Kristina Mejias	Teacher	\$63,000	Sept. 1, 2021	\$750
Salvatore Clappsy	Teacher	\$68,000	Sept. 1, 2021	\$750
Brittany Silva	Teacher	\$67,500	Sept. 1, 2021	\$750
Yvonne Zevallos-Guillen	Bus Driver	\$33/route	Sept. 1, 2021	\$1,000 new driver bonus
David Minaya	IT Help (Temp.)	\$17/hour	Aug. 23, 2021	N/A
LaToya Williams	Office Help (Temp.)	\$15/hour	Aug. 1, 2021	N/A

Motion by: S. Rislavato
 Seconded by: K. Mone
 Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
 No: None
 Absent: M. Johnson

2. **2021-08-19-3.** Resolved, The BCCS Board of Trustees approves of the attached Bus Driver and Bus Lunch Aide bonus schedules for contractual Signing Bonuses for SY 21-22, to be paid in two installments: 50% as part of the August 13 payroll and 50% as part of the August 31 payroll. The Bus Driver bonus is \$750 for re-signing and \$1,000 for new signees. The Bus Aide bonus is \$250.

Motion by: S. Rislavato
 Seconded by: K. Mone
 Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
 No: None
 Absent: M. Johnson

3. **2021-08-19-4.** Resolved, The BCCS Board of Trustees approves the following fall coaching stipends for the 2021 – 2022 school year:

Name	Coaching Position	Years coaching	Amount
Maura Carney	MS – Head Cross Country	2	\$2,000
Francisco Santoni	MS – Assistant Cross Country	1	\$1,000

Joel Rodriquez	MS – Head Flag Football	4	\$2,300
Dale Waul	MS – Assistant Flag Football	1	\$1,000
Meghan Delaplain	MS – Head Cheerleading	3	\$1,500
Jere Waldron	HS – Head Boys Cross Country	3	\$3,000
Kaitlyn O’Connor	HS – Head Girls Cross Country	3	\$3,000
Alexa Gatti	HS – Assistant Cross Country	3	\$1,500
Eric Boonstra	HS – Head Varsity Girls Volleyball	2	\$3,000
Crystal Clarke	HS – Head JV/Frosh Girls Volleyball	1	\$2,000
Kiana Smith	HS – Assistant Girls Volleyball	1	\$1,500
Brian Paredes	HS – Head JV Boys Soccer	1	\$2,000
Zachary Peterson	HS - Assistant Boys Soccer	1	\$1,000

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: M. Johnson

4. **2021-08-19-5.** Resolved, The BCCS Board of Trustees approves the following compensation for work performed in the summer of 2021 above and beyond the contracted part-time salary:

Name	Position	Amount
Mark Lenzo	Asst. Dir. of Operations	\$1,400

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: M. Johnson

5. **2021-08-19-6.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Carlos Tapia	Head Bus Driver	August 13, 2021	Resignation
Janice Wasek	Teacher	June 30, 2021	Retirement
Valerie Oliva	Teacher	June 30, 2021	Retirement
Stephanie Pierce	Admin. Asst.	June 30, 2021	Resignation
Justin Losquadro	Custodian	August 16, 2021	Termination

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

E. Policy Plans/Handbooks

- a. **2021-08-19-7.** Resolved, The BCCS Board of Trustees approves of the adoption of the following:
- i. BelovED Athletics Coaches Handbook
 - ii. BelovED Athletics Athletes Handbook

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

- b. **2021-08-19-8.** Resolved, The BCCS Board of Trustees approves of the adoption of the Family Code of Conduct Handbook.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

F. Business

1. **2021-08-19-9.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$823,084.84 for the period 7/16/21 – 8/18/21.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

2. **2021-08-19-10.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 8/30/21 and 9/15/21 each in the amount of \$150,000 and \$930,000 respectively. Payroll amounts include Employer Payroll Taxes.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

3. **2021-08-11.** Resolved, The BCCS Board of Trustees approves the expenditure of \$11,047.43 to Maschio's for the July 2021 food service expenses.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

4. **2021-08-19-12.** Resolved, The BCCS Board of Trustees approves the expenditure of up to \$2,000 for Emelia Pellicio as a consultant to provide guidance: 1) for the role of department chairs, and 2) for backwards planning for K-12 science curriculums.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None
Absent: M. Johnson

5. **2021-08-19-13.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,353 to Hill Publishing for uniform shirts for Transportation and Security personnel.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

6. **2021-08-19-14.** Resolved, The BCCS Board of Trustees approves the expenditures to Barnes & Noble of \$21,387.76 for Middle School ELA books, \$27,848.20 for High School ELA books, and \$5,160 for Gr. K-3 Supplemental ELA books.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

7. **2021-08-19-15.** Resolved, The BCCS Board of Trustees approves the expenditure of \$15,229.40 to AG Parts Education for parts for chrome book repair, to be reimbursed from grant funds.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

8. **2021-08-19-16.** Resolved, The BCCS Board of Trustees approves the expenditure of \$2,207.99 to Apple, Inc. for a MacBook Pro computer for administration staff.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None

Absent: M. Johnson

9. **2021-08-19-17.** Resolved, The BCCS Board of Trustees approves the expenditure of \$2,612.50 to Hill Publishing, Inc. for 300 BelovED Theme t-shirts.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

10. **2021-08-19-18.** Resolved, The BCCS Board of Trustees approves the expenditure of \$2,200 to NJ Dept. of Human Services Commission for the Blind for a special services payment, to be reimbursed from grant funds.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

11. **2021-08-19-19.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,000 to Digital Assurance Certification LLC for a centralized document repository for client filings, cover sheet creation and dissemination to EMMA and investors.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

12. **2021-08-19-20.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,800 to Atlantic Environmental Solutions, Inc. for filing cost for soil biennial certification.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None
Absent: M. Johnson

13. **2021-08-19-21.** Resolved, The BCCS Board of Trustees approves the expenditure of \$6,750 to Barnes & Noble for supplemental Grade K-5 ELA books, to be reimbursed from grant funds.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

14. **2021-08-19-22.** Resolved, The BCCS Board of Trustees approves the expenditures to Vista Higher Learning of \$27,123.25 for Grades 6-8 Spanish books and \$15,556.91 for Grades K-5 Spanish books.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

15. **2021-08-19-23.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,000 to Savvas Learning for Virtual Inspire Literacy Professional Learning program.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

16. **2021-08-19-24.** Resolved, The BCCS Board of Trustees approves the expenditure of \$321,453 to Truck King International Sales and Service In. for three (3) new 54-passenger buses, to be reimbursed from grant funds.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None
Absent: M. Johnson

17. **2021-08-19-25.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,548 to PowerSchool Group, LLC for the Ecollect Forms Module for a 12-month period expiring in August 2022.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

18. **2021-08-19-26.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,492 to Bedford, Freeman & Worth for High School AP History books.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

19. **2021-08-19-27.** Resolved, The BCCS Board of Trustees approves the expenditure of \$7,990 to Educational Services Commission of New Jersey for child study team services for SY22, to be reimbursed from grant funds.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

20. **2021-08-19-28.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,058 to School Outfitters for wall mounted charging carts, to be reimbursed from grant funds.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None
Absent: M. Johnson

21. **2021-08-19-29.** Resolved, The BCCS Board of Trustees approves the expenditure of \$385.00 to NASSP for annual dues to the National Junior Honor Society.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

22. **2021-08-19-30.** Resolved, The BCCS Board of Trustees approves the expenditure of \$835.90 to Flinn Scientific for HS science lab supplies.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

23. **2021-08-19-31.** Resolved, The BCCS Board of Trustees approves the expenditure of \$5,231.75 to The Benefits Consulting Group for Friends 2 excess flood insurance coverage for the Middle School building.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

24. **2021-08-19-32.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,333 to Selective Insurance Company for BCCS flood contents insurance coverage for 508-530 Grand Street.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None

Absent: M. Johnson

25. **2021-08-19-33.** Resolved, The BCCS Board of Trustees approves the expenditure of up to \$100,00 in additional rent to Friends 2 to cover any additional invoices that come in relating to the multipurpose room expansion.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

26. **2021-08-19-34.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,873 to Swipe K12 School Solutions for an additional ID card reader station and software for 6th grade and K-5 tardy students.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

27. **2021-08-19-35.** Resolved, The BCCS Board of Trustees approves the expenditure of \$795 to Card Integrator Solutions for the annual service agreement to print student IDs.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None

Absent: M. Johnson

28. **2021-08-19-36.** Resolved, The BCCS Board of Trustees approves the expenditure of \$14,803.48 to Akaveil Technologies for a FireWall with software, to be reimbursed from grant funds.

Motion by: S. Rislavato

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato

No: None
Absent: M. Johnson

29. **2021-08-19-37.** Resolved, The BCCS Board of Trustees approves of the revised Personnel Shared Services Agreement for SY21-22 between BelovED Community Charter School and Empowerment Academy Charter School. BelovED will compensate Empowerment up to a maximum of \$75,000 for services rendered. Empowerment will compensate BelovED up to a maximum of \$55,000 for services rendered.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

30. **2021-08-19-38.** Resolved, The BCCS Board of Trustees approves of the near-term sale of two old buses, to be replaced by new buses currently on order. The buses being offered for sale are a 2008 International 54-passenger school bus (our Bus #12) and a 2008 Bluebird 54 passenger school bus (our Bus #15). The Board approves paying a 10% commission to Hunterdon County Educational Services Commission to handle multiple aspects of the sale process.

Motion by: S. Rislavato
Seconded by: K. Mone
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Rislavato
No: None
Absent: M. Johnson

- G. Other Business/New Business
- H. Public Comment on Non-Agenda Items

Adjournment at 7:30 pm.