

**ConBelovED Community Charter School
Board of Trustees Meeting
April 28, 2022, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
In-person meeting and
Virtual meeting via Zoom video conference**

Minutes

The meeting was called to order at 6:25 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the April 28, 2022, meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be offering virtual access to the in-person board meeting.

Directions for accessing the public meeting were posted on the school website: www.belovedccs.org. We very much welcome input from the public. Public comment will be managed in accordance with Board procedure.

A. Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/23	X	
Jessica Lisboa	6/30/22		X
Salvatore Risalvato	6/30/23	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/23	X	
Kathy Mone	6/30/23	X	
Maggie Johnson	6/30/23	X (left later in the meeting)	

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf – School Business Administrator, BCCS

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Duanne Moeller, Dir. of Operations, BCCS

A few BelovED high school students were in attendance.

B. Approval of the Minutes from the Regular Board Meeting of March 17, 2022

Motion by: S. Bell

Seconded by: M. Johnson

Yes: N. Jackson, S. Bell, K. Mone, S. Risalvato, S. Mikhail

No: None

Absent: J. Lisboa, M. Johnson

C. School Policies and Procedures

Roll Call Vote on School Policy items, **Resolutions 2022-04-28-1 through 2022-04-28-2.**

Motion by: K. Mone

Seconded by: N. Jackson

Yes: N. Jackson, S. Bell, K. Mone, S. Risalvato, S. Mikhail

No: None

Absent: J. Lisboa, M. Johnson

2022-04-28-1. Resolved, The BCCS Board of Trustees approves the Foster Care and Educational Stability Policy.

2022-04-28-2. Resolved, The BCCS Board of Trustees approves the Military Recruitment Policy and Military Opt-Out Letter.

D. School Field Trips

Roll Call Vote on School Field Trip items, **Resolutions 2022-04-28-3 through 2022-04-28-4.**

Motion by: K. Mone
Seconded by: S. Bell
Yes: N. Jackson, S. Bell, K. Mone, S. Mikhail, S. Risalvato
No: None
Absent: J. Lisboa, M. Johnson

1. **2022-04-28-3.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$1,500 in bus and transportation expense for a New Jersey College Trip Tour on May 11th for BelovED high school students.
2. **2022-04-28-4.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$450 for an 8th grade field trip for a NJCU campus tour on June 9 for 30 students. The net cost to the school will be \$130.

I. Business

Roll Call Vote on Business items, **Resolutions 2022-04-28-5 through 2022-04-28-34.**

Motion by: K. Mone
Seconded by: S. Bell
Yes: N. Jackson, S. Bell, K. Mone, S. Mikhail, S. Risalvato
No: None
Absent: J. Lisboa, M. Johnson

1. **2022-04-28-5.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$1,295,391.06 for the period 3/17/22 – 4/27/22.
2. **2022-04-28-6.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 4/30/22 and 5/15/22 each in the amount of \$640,000 and \$640,000, respectively. Payroll amounts include Employer Payroll Taxes.
3. **2022-04-28-7.** Resolved, the BCCS Board of Trustees approves the submission of the March 2022 Board Secretary Report to the NJ Department of Education

4. **2022-04-28-8.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$68,971.95 to Maschio's Food Services for the February 2022 food supplies and labor expense.
5. **2022-04-28-9.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$92,644.92 to Maschio's Food Services for the March 2022 food supplies and labor expense.
6. **2022-04-28-10.** Resolved, the BCCS Board of Trustees authorizes the expenditure to CDK Systems, Inc. of \$1,275 to add the CDK Anywhere module for ten users and \$8,650 to add the CDK Requisitioning system for ten users.
7. **2022-04-28-11.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,212.08 for laptops for the Business Office.
8. **2022-04-28-12.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$1,000 to pay for SAT exam fees for the June 4th test for 11th grade scholars.
9. **2022-04-28-13.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,000 for an Author Visit by Rachelle Burk on May 11 for grades K through 5.
10. **2022-04-28-14.** Resolved, the BCCS Board of Trustees approves the SY 22-23 school calendar.
11. **2022-04-28-15.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,350 for the increased amount of the Soriano landscaping maintenance plan for the 2022 season.
12. **2022-04-28-16.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$4,561 to Soriano Landscaping for the completion of the landscaping installation for the parking lot renovation at 508 Grand St.
13. **2022-04-28-17.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,137.50 to AG Parts Worldwide, Inc. for chrome book repair parts, to be repaid from grant funds.

14. **2022-04-28-18.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,506.61 to Uline for three (3) rugged outdoor trash cans.
15. **2022-04-28-19.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,720 to Adams, Guttierrez and Lattiboudere, LLC for legal services.
16. **2022-04-28-20.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$10,000 to School Partners, LLC for an increased deposit for Indeed job ad posting activity.
17. **2022-04-28-21.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$4,750 to Boss Excavation and Demolition LLC for the addition of stone and grading to the bus parking lot at 59 Bishop Street.
18. **2022-04-28-22.** Resolved, the BCCS Board of Trustees authorizes the expenditures to Air Group LLC of \$6,015 for a Middle School HVAC maintenance agreement for the remainder of SY22 and \$12,030 for all of SY23, and \$4,698 for the second payment of an SY22 HVAC maintenance agreement for the main building at 508 Grand St.
19. **2022-04-28-23.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$755 to McCabe Environmental Services for water testing at the high school, to be reimbursed from state funds.
20. **2022-04-28-24.** Resolved, the BCCS Board of Trustees authorizes the increased expenditure of \$320 to Rosetta Stone for world language subscriptions.
21. **2022-04-28-25.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,224 for the 2022 Unified Carrier Registration for buses.
22. **2022-04-28-26.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$10,200 to Apple, Inc. for I-Pads for teaching staff, to be reimbursed from Esser II funds.

23. **2022-04-28-27.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$68,887.97 to WB Mason for classroom furniture and fixtures including desks, chairs, file cabinets, whiteboards, and corkboards.
24. **2022-04-28-28.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$1,000 for graduation gift books to be given to our 8th grade graduates.
25. **2022-04-28-29.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$5,000 for program costs and travel expense for five (5) teachers to attend AP course training over the summer.
26. **2022-04-28-30.** Resolved, the BCCS Board of Trustees authorizes opening new bank accounts at Bank of America for Student Activity purposes. NJDOE regulations require the segregation of Student Activity funds from Operating Account funds.
27. **2022-04-28-31.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$101,250 to the Lumen Impact Group for a Focused Lens and Strategic Planning Contract to assist in the implementation and oversight of the New Jersey Public Charter School Grant.
28. **2022-04-28-32.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$9,500 for a high school spring formal dance to be held on June 9.
29. **2022-04-28-33.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$1,000 for t-shirts for students for their 5th grade graduation celebration.
30. **2022-04-28-34.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$5,000 for a summer stipend for a college student to work with the administration.

E. Executive Session.

The Board voted to go into Executive Session at 7:01pm to discuss personnel topics. Motion by S. Bell, seconded by K. Mone, carried by all ayes.

The Board voted to return from Executive Session at 7:22pm to the Public Meeting. Motion by S. Bell, seconded by K. Mone, carried by all ayes.

F. Human Resources

Roll Call Vote on Human Resource items, **Resolutions 2022-04-28-35 through 2022-04-28-39.**

Motion by: K. Mone
 Seconded by: S. Bell
 Yes: N. Jackson, S. Bell, K. Mone, S. Mikhail, S. Risalvato
 No: None
 Absent: J. Lisboa, M. Johnson

1. **2022-04-28-35.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Name	Position	Start Date
Jose Sierra	Security Guard, 10-month, full-time	4/28/2022

2. **2022-04-28-36.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2022 - 2023:

Name	Position	Start Date
Regan Michaels	Teacher	9/1/2022
Samantha Post	Teacher	9/1/2022
Theresa Dellavecchia	Teacher	9/1/2022

3. **2022-04-28-37.** Resolved, The BCCS Board of Trustees approves the following stipends for school year 2021 - 2022:

Name	Position	Amount
Jeremy Kaller	ELA Curriculum Development	\$1,500
Darren Harper	HS Dean – interim - May	\$750
Darren Harper	HS Dean - interim - June	\$600

4. **2022-04-28-38.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Shereen El-Rouby	Teacher	5/31/22	Resignation
Brittany Silva	Teacher	4/29/22	Resignation
Employee No. 492	Security Guard	4/26/22	Termination
Anna Sinclair	Teacher	5/23/22	Resignation

5. **2022-04-28-39.** Resolved, The BCCS Board of Trustees approves the re-hiring of faculty for school year 2022-2023, as shown in the attached exhibit.

G. Other Business/New Business

Roll Call Vote on **Resolutions 2022-04-28-40 through 2022-04-28-41.**

Motion by: K. Mone
 Seconded by: S. Bell
 Yes: N. Jackson, S. Bell, K. Mone, S. Mikhail, S. Risalvato
 No: None
 Absent: J. Lisboa, M. Johnson

1. Discussion of Staff Appreciation Week

2022-04-28-40. Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$6,000 for breakfast and/or lunch expense for Staff Appreciation Week.

2. Special Education Medicaid Initiative (SEMI) – Action Plan

2022-04-28-41. Resolved, the BCCS Board of Trustees approves the SEMI Action Plan (attached) to send to the Executive County Superintendent.

H. Public Comment on Non-Agenda Items

I. Adjournment

Motion to adjourn the meeting by S. Bell, seconded by K. Mone, was made at 8:28pm.

