

**BelovED Community Charter School  
Board of Trustees Meeting  
May 19, 2022, 6:00 PM  
508 Grand Street  
Jersey City, NJ 07302  
In-person meeting and  
Virtual meeting via Zoom video conference**

**Minutes**

The meeting was called to order at 6:00 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the May 19, 2022, meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be offering virtual access to the in-person board meeting.

Directions for accessing the public meeting were posted on the school website: [www.belovedccs.org](http://www.belovedccs.org). We very much welcome input from the public. Public comment will be managed in accordance with Board procedure.

A. Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/23	X	
Jessica Lisboa	6/30/22		X
Salvatore Risalvato	6/30/23	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/23	X	
Kathy Mone	6/30/23		X
Maggie Johnson	6/30/23		X

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Duanne Moeller, Dir. of Operations, BCCS

B. Approval of the Minutes from the Regular Board Meeting of April 28, 2022

Motion by: S. Risalvato

Seconded by: S. Mikhail

Yes: N. Jackson, S. Bell, S. Risalvato, S. Mikhail

No: None

Absent: J. Lisboa, M. Johnson, K. Mone

C. School Policies and Procedures

Roll Call Vote on School Policy items.

Motion by: S. Risalvato

Seconded by: S, Mikhail

Yes: N. Jackson, S. Bell, S. Risalvato, S. Mikhail

No: None

Absent: J. Lisboa, M. Johnson, K. Mone

1. **2022-05-19-1.** The BCCS Board of Trustees approves the attached policy concerning the disposition of school-owned personal property:

D. School Field Trips

1. **2022-05-19-2.** Resolved, the BCCS Board of Trustees authorizes the 7<sup>th</sup> grade field trip to Top Golf Edison on June 13, 2022. The total cost to the school for admissions and bus transportation will be \$2,692.72. The net cost to the school after fees paid by families will be \$775.00.

Motion by: S. Bell

Seconded by: S, Mikhail  
 Yes: N. Jackson, S. Bell, S. Risalvato, S. Mikhail  
 No: None  
 Absent: J. Lisboa, M. Johnson, K. Mone

E. Human Resources

Roll Call Vote on Human Resource items 1-10, **Resolutions 2022-05-19-3 through 2022-05-19-12.**

Motion by: S. Mikhail  
 Seconded by: S. Risalvato  
 Yes: N. Jackson, S. Bell, S. Mikhail, S. Risalvato  
 No: None  
 Absent: J. Lisboa, M. Johnson, K. Mone

1. **2022-05-19-3.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Name	Position	Start Date	Attendance Bonus
Dianna Baez	Bus Driver Trainee	5/6/22	n/a

2. **2022-05-19-4.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2022 - 2023:

Name	Position	Start Date
Carmen Class	Teacher	9/1/2022
Temitope Abdulai	Teacher	9/1/2022

3. **2022-05-19-5.** Resolved, The BCCS Board of Trustees approves the attached list of contract renewals for Bus Drivers and Bus Aides for school year 2022 – 2023.
4. **2022-05-19-6.** Resolved, The BCCS Board of Trustees approves the attached list of contract renewals for Security Guards for school year 2022 – 2023.

5. **2022-05-19-7.** Resolved, The BCCS Board of Trustees approves the attached list of contract renewals for IT, Custodial and Transportation Management for school year 2022 – 2023.
6. **2022-05-19-8.** Resolved, The BCCS Board of Trustees approves the attached list of contract renewals for School Leaders and Admin Support for school year 2022 – 2023.
7. **2022-05-19-9.** Resolved, The BCCS Board of Trustees approves the following stipends for school year 2021 - 2022:

Name	Position/Reason	Amount
Michael Conway	Teacher Asst. – additional class	\$2,500
Whitney Harris	Curriculum Writing – 10 <sup>th</sup> Grade	\$1,500
Sam Kankam	Math Curriculum Consultancy	\$1,200
Dan Urbankowski	HS Afterschool Reflections	\$1,500
Hector Raul Lopez	Spring Bus Inspections	\$350
Aneisha Rodgers	Spring Bus Inspections	\$350

8. **2022-05-19-10.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Mary Whalley	Teacher	4/26/22	Resignation
Sarah Coan	Teacher	6/30/22	Resignation
Shelley Pohl	Teacher	6/30/22	Resignation
Sarah Middleton	Teacher	6/30/22	Resignation
Mikal Odom	Teacher	6/30/22	Resignation
Andria Dunkin	Teacher	6/30/22	Resignation
Maty Paone-Colon	Teacher	6/30/22	Resignation
Maya Kaplan	Teacher	6/30/22	Resignation

9. **2022-05-19-11.** Resolved, the BCCS Board of Trustees approves the attached Summer Stipend schedule in the amount of \$142,375.

10. **2022-05-19-12.** Resolved, the BCCS Board of Trustees approves the full Academic Stipend schedule for SY22-23, as presented at this meeting.

## I. Business

Roll Call Vote on Business items 1-14, **Resolutions 2022-05-19-13 through 2022.05.19-27.**

Motion by: S. Bell

Seconded by: S. Mikhail

Yes: N. Jackson, S. Bell, S. Mikhail, S. Risalvato

No: None

Absent: J. Lisboa, M. Johnson, K. Mone

1. **2022-05-19-13.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$708,166.71 for the period 4/28/22 – 5/18/22.
2. **2022-05-19-14.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 5/30/22 and 6/15/22 each in the amount of \$640,000 and \$640,000, respectively. Payroll amounts include Employer Payroll Taxes.
3. **2022-05-19-15.** Resolved, the BCCS Board of Trustees approves the submission of the April 2022 Board Secretary Report to the NJ Department of Education
4. **2022-05-19-16.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$61,564.75 to Maschio's Food Services for the April 2022 food supplies and labor expense.
5. **2022-05-19-17.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$1,200 for one teacher to attend summer training for AP Research course.
6. **2022-05-19-18.** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$375 per month (\$4,500 annually) for a rental storage unit at Delta Storage Jersey City for confidential records retention for the Business Office.
7. **2022-05-19-19.** Resolved, the Board of BelovED Community Charter School approves the creation of a Capital Reserve for Facilities Improvement, and authorizes its School Business Administrator: 1) to create the necessary accounts; 2) to amend BelovED's SY21-22 Revised Budget through the listing of a \$7,500,000 capital

outlay for Purchase of Land and Improvements; and 3) to amend BelovED's SY22-23 Preliminary Budget through reducing the capital outlay listed for Purchase of Land and Improvements from \$15,000,000 to \$7,500,000.

8. **2022-05-19-20.** Resolved, the BCCS Board of Trustees authorizes committing to the following SY23 contracts for services:
  - a. PowerSchool for \$39,329.00
  
9. **2022-05-19-21.** Resolved, the BCCS Board of Trustees approves the School Partners LLC contract for SY22-23 in the amount of \$183,900.
  
10. **2022-05-19-22.** Resolved, the BCCS Board of Trustees approves the renewal of the Food Service and Management Contract (FSMC) with Maschio's, Inc. for the 2022-2023 school year. The Management Fee for SY23 is \$35,912.50 and there is no Guarantee.
  
11. **2022-05-19-23.** Resolved, the BCCS Board of Trustees authorizes the sale of Bus #10 (2006 BLU, VIN 3 1BAKFCKA56F231118)) to Centro Familiar case de Dios for \$1,200.
  
12. **2022-05-19-24.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,000 to Garber Consulting for grant application services.
  
13. **2022-05-19-25** Resolved, the BCCS Board of Trustees approves of the submission to the NJDOE SY21 Corrective Action Plan's Certification of Implementation
  
14. **2022-05-19-26.** Resolved, the BCCS Board of Trustees approves a Class Fun Day for the Grade 5 Moving Up Day with a expenditure of \$2,079 to Gotta Go Gaming.
  
15. **2022-05-19-27.** Resolved, the BCCS Board of Trustees approves the attached High School and Middle School Athletics Budget in the amount of \$218,945.

B. Other Business/New Business

1. **2022-05-19-28.** Resolved, the BCCS Board of Trustees authorizes changing the date of the June board meeting from the 16<sup>th</sup> to the 23<sup>rd</sup> at 6:00pm. The Board also authorized changing the starting time of the July and August meetings to 12 noon.

Motion by: S. Mikhail  
Seconded by: S. Risalvato  
Yes: N. Jackson, S. Bell, S. Mikhail, S. Risalvato  
No: None  
Absent: J. Lisboa, M. Johnson, K. Mone

2. **2022-05-19-29.** Resolved, the BCCS Board of Trustees authorizes the School Administration to modify the previously approved SY22-23 School Calendar, as it deems necessary.

Motion by: S. Bell  
Seconded by: S. Risalvato  
Yes: N. Jackson, S. Bell, S. Mikhail, S. Risalvato  
No: None  
Absent: J. Lisboa, M. Johnson, K. Mone

C. Public Comment on Non-Agenda Items

D. Adjournment

The meeting was adjourned at 7:29pm.