

**BelovED Community Charter School
Board of Trustees Meeting
Thursday, October 21, 2021, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
Virtual meeting via Zoom video conference**

Minutes

The meeting was called to order at 6:05pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the October 21, 2021 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the School website: www.belovedccs.org. We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

A. Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/21	X	
Jessica Lisboa	6/30/22	X	
Salvatore Risalvato	6/30/21	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/21	X	
Kathy Mone	6/30/23	X	

Maggie Johnson	6/30/23	X	
----------------	---------	---	--

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

No members of the public were in attendance.

B. Approval of the Minutes from the Regular Board Meeting of October 21, 2021

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

A. Board Approval of Policies and Procedures

1. **2021-10-21-** Resolved, The BCCS Board of Trustees approves of the attached Food Procurement Policy documents: Form 326, Procurement Procedures, and Form 327, Procurement Code of Conduct.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

2. **2021-10-21-** Resolved, The BCCS Board of Trustees approves of the attached revised Covid Procedures document for SY 2021 – 2022.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

3. **2021-10-21-** Resolved, The BCCS Board of Trustees approves of the contract for Covid-19 testing services with WellCare, TCCM. Individuals with private insurance will be billed at the prevailing reimbursement rate; there will be no co-pay or balance billing. The uninsured will be processed through the Cares Act with no balance billing to the individual.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

4. **2021-10-21-** Resolved, The BCCS Board of Trustees approves the proposed scope of services for Sports Medicine Services for the student-athletes of BCCS by Yaser El-Gazzar, MD on behalf of New Edge Orthopedics.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

B. Human Resources

1. **2021-07-15-** . Resolved, The BCCS Board of Trustees approves the hiring of and salary revisions for the following employees for school year 2021 - 2022:

Hire	Position	Salary	Start Date	Attendance Bonus
Sanae Banfoul	Bus Aide	\$15/hour	Oct. 8, 2021	Bus bonuses

Taren Bradby	Bus Aide	\$15/hour	Oct. 8, 2021	Bus bonuses
Sabrina Brown	Bus Aide	\$15/hour	Oct. 1, 2021	Bus bonuses
Keisha Garden	Bus Aide	\$15/hour	Oct. 1, 2021	Bus bonuses
Christopher Greene	Bus Aide	\$15/hour	Oct. 1, 2021	Bus bonuses
Desirae Guzman	Bus Aide	\$15/hour	Oct. 1, 2021	Bus bonuses
Agnes Prioleau	Bus Aide	\$15/hour	Oct. 8, 2021	Bus bonuses
Wednesday Johnson	Teacher Assistant	\$31,000	Oct. 19, 2021	\$500
Kimberly Prince-Shylla	Teacher Assistant	\$31,000	Oct. 12, 2021	\$500
Asia Middleton	One on One Aide	\$30,000	Oct. 20, 2021	\$375
Crystal James	Teacher Assistant	\$31,000	Sept. 23, 2021	\$500
Eden Abebe	One on One Aide	\$30,000	Sept. 24, 2021	\$375
Cheneral Freeman	Dean of Students, HS (interim)	\$64,000 (pro-rated)	Sept. 29, 2021	
Krystal Brooks	Teacher (change in role)	\$62,000	Sept. 1, 2021	\$750
Paris Walker	Permanent Substitute	\$35,000	Oct. 18, 2021	
Blanca Pagan	Bus Driver (re-hire)	\$27/hour	Sept. 1, 2021	Bus bonuses
Jhonny Rodriquez	Bus Driver	\$27/hour		Bus bonuses
Crystal Clarke	Teacher	\$65,000 (revision from \$63,500)	Sept. 1, 2021	\$750
Sarah Gilbert	Teacher	\$63,000 (revision from	Sept. 1, 2021	\$750

		\$61,000)		
Iqra Hussain	Teacher	\$63,000 (revision from \$62,000)	Sept. 1, 2021	\$750

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

2. **2021-10-21-** Resolved, The BCCS Board of Trustees approves of the attached Transportation Comp Refresh Implementation Plan, a new compensation program for bus drivers and bus aides.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

3. **2021-10-21-** Resolved, The BCCS Board of Trustees approves of the following stipends for the 2021 – 2022 school year:

Name	Amount	Purpose
Michael Conway	\$3,000	Curriculum stipend to oversee The Writing Revolution (MS)
Madeline Batista	\$500	Coordinate Exploring Finance career program for 11 th grade. Reimbursed by NJCU.
Darren Harper	\$500	Coordinate Exploring Finance career program for 11 th grade. Reimbursed by NJCU.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

4. **2021-10-21-** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Linda Coleman	Bus Aide	Oct. 15, 2021	Resignation
Altagracia Ulloa Ramirez	Bus Driver	Oct. 14, 2021	Resignation

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

C. Business

Roll Call Vote on Business items 1- 25.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

1. **2021-10-21-** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$743,660.03 for the period 9/17/21 – 10/20/21.
2. **2021-10-21-** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 10/30/21 and 11/15/21 each in the amount of

\$640,000 and \$640,000 respectively. Payroll amounts include Employer Payroll Taxes.

3. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the submission of the September 2021 Board Secretary Report to the NJ Department of Education.
4. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the payment of \$5,091.47 to Maschio's Food Services for August 2021 food service expenses.
5. **2021-10-21-** Resolved, The BCCS Board of Trustees approves the revised Personnel Shared Services Agreement for SY 2021-2022 between BelovED Community Charter School and Empowerment Academy Charter School, whereby Empowerment personnel would provide Business Office assistance up to a maximum of \$77,500 for the year, and BelovED personnel would provide Facility Renovations and Business Office assistance up to a maximum of \$55,000 for the year.
6. **2021-10-21-** Resolved, The BCCS Board of Trustees approves the following grants under the American Rescue Plan (ARP):
 - Basic: \$74,934
 - PreSchool: \$6,351
7. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the Exploring Finance after-school career program for 11th grade girls, with a program budget of \$2,000 provided by the program sponsors, the NJCU School of Business and the Council for Economic Education.
8. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$8,764.25 to GovConnection, Inc. for camera equipment, to be reimbursed by grant funds.
9. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,628.00 to Two-Way Radio Gear, Inc. for radio equipment.
10. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$2,500.00 to Reliable Tree Services, Inc. for tree trimming and debris removal.

11. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,020.00 to Genesis Technologies, Inc. for subscriptions for staff for electronic signature software.
12. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$745.00 to New Jersey Charter Schools Association
13. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$17,830.35 to CDW Government for computer equipment, to be reimbursed from grant funds.
14. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,470.00 to Hill Publishing, Inc. for student t-shirts for 9th grade orientation.
15. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,370.00 to Mobile Amigos for employee lunch for Hispanic Heritage Month.
16. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,750.00 to O’Leary’s Publik House for a Summer Institute Staff Lunch event.
17. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,815.32 to BRG Precision Products to replace the clock system in the Annex Building.
18. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$17,280.00 to CDW Government, Inc. for the GoGuardian subscription annual renewal.
19. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$7,600 to Wakefern Corp. for supermarket gift certificates for eleven (11) eligible students inadvertently left off the P-EBT lists, and an additional \$8,000 to complete the program which included 900 BCCS students funded by the US Dept. of Agriculture program.
20. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,000.00 to Generation Genius for a supplemental Science program.

21. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,445.00 to the Hudson Country Track Coaches Association for annual league dues and entry fees to several fall competitions.
22. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$1919.28 for a field trip for 6th grade on October 26, 2021 to Branch Brook Skating Rink for the STEM program.
23. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$100,000.00 to Friends 2 to complete the multi-purpose room addition at 508 Grand St.
24. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure of \$75,000 to purchase a 2018 Bluebird 54-seater bus with gas engine and air conditioning and low mileage.
25. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the expenditure up to \$6,600 to pay for SAT tests of current 11th graders who do not receive the fee waiver due to their free or reduced price lunch status.
26. **2021-10-21-** Resolved, the BCCS Board of Trustees approves the tuition expenditures to enroll BCCS high school students in college courses at St. Peter's University

D. Other Business/New Business

1. Board Retreat – Date, Hours, Location

The board voted to go into Executive Session at 7:15pm to discuss real estate transactions for Gateway Recreation Center and Canal Crossing:

The board voted to end Executive Session and return to the Public Meeting at 7:40pm:

- Approval of Charter Amendment Request Submission Resolution

1. **2021-10-21-** Resolved, the BelovED Community Charter School Board of Trustees approves its Chairperson, Nicole Jackson, submitting a request to the New Jersey Commissioner of Education that the school's Charter be amended by adding language that permits it to operate not only at its 530/535 Grand Street campus in Jersey City, but also at 20 and 65 Commercial Street in Jersey City:

BelovED is permitted to operate in facilities at 530/535 Grand Street and at 20 and 65 Commercial Street in Jersey City.

AND IT IS FURTHER RESOLVED that this Board also endorses the charter amendment application being made by Empowerment Academy Charter School to operate at 20 and 65 Commercial Street and authorizes Chairperson Jackson to transmit these resolutions, and an explanatory letter, to the Commissioner of Education on behalf of this board.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato, K. Mone, M. Johnson, J. Lisboa

No: None

Public Comment on Non-Agenda Items

- E. The meeting adjourned at 7:50pm.