

**BelovED Community Charter School  
Board of Trustees Meeting  
Thursday, November 18, 2021, 6:00 PM  
508 Grand Street  
Jersey City, NJ 07302  
Virtual meeting via Zoom video conference**

**Minutes**

The meeting was called to order at 6:04pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the November 18, 2021 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the School website: [www.belovedccs.org](http://www.belovedccs.org). We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

**A. Roll Call**

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/21	X	
Jessica Lisboa	6/30/22	X	
Salvatore Risalvato	6/30/21		X
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/21	X	
Kathy Mone	6/30/23	X	

Maggie Johnson	6/30/23	X	
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Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Richard Raschdorf, School Business Administrator

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

No members of the public were in attendance.

**B. Approval of the Minutes from the Regular Board Meeting of October 21, 2021**

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, M. Johnson, J. Lisboa

No: None

**C. Executive Session**

The Board went into Executive Session at 6:10pm to discuss the proposed high school construction project.

The Board returned to the public portion of the meeting at 6:33pm.

**D. Human Resources**

Roll Call Vote on Human Resource items 1 -6.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, M. Johnson, J. Lisboa

No: None

1. **2021-11-18-1.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Hire	Position	Salary	Start Date	Attendance Bonus
Nadiesha Young	Teacher Assistant	\$31,000	Nov. 1, 2021	\$500
Altagracia Ulloa-Ramirez	Bus driver	\$27/hour	Nov. 22, 2021	Bus bonuses
Ana Ajakusu	Bus driver	\$27/hour	Nov. 22, 2021	Bus bonuses
Krystal Hicks	Security guard/lunch aide	\$14.50/hour	Nov. 17, 2021	n/a

2. **2021-11-18-2.** Resolved, The BCCS Board of Trustees approves of the following stipends for the 2021 – 2022 school year:

Name	Amount	Purpose
Paige Hagen	\$7,500	After Care and After School Program Coordinator
Dale Waul	\$1,500	Fall Basketball Coaching

3. **2021-11-18-3.** Resolved, The BCCS Board of Trustees approves of the following bonuses in appreciation of performance in the management of the transportation team and bus fleet over the:

Name	Amount	Purpose
Mark Lenzo	\$500	Transportation Program
Aneisha Rodgers	\$500	Transportation Program

4. **2021-11-18-4.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Cheneral Freeman	Interim HS Dean	Dec. 9, 2021	Resignation

5. **2021-11-18-5.** Resolved, The BCCS Board of Trustees approves stipends for After-School Tutoring/Intensives for the teachers listed on Attachment #1.
6. **2021-11-18-6.** Resolved, The BCCS Board of Trustees approves Holiday Bonuses to be paid in December 2021 as follows:
  - i. \$250 for all staff who work more than 2.5 hours per day.
  - ii. \$150 for all staff who work 2.5 hours or less per day.

**E. Business**

Roll Call Vote on Business items 1- 18.

Motion by: S. Bell  
 Seconded by: K. Mone  
 Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, M. Johnson, J. Lisboa  
 No: None

1. **2021-11-18-7.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$1,160,064.72 for the period 10/21/21 – 11/17/21.
2. **2021-11-18-8.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 11/30/21 and 12/15/21 each in the amount of \$640,000 and \$640,000 respectively. Payroll amounts include Employer Payroll Taxes.
3. **2021-11-18-9.** Resolved, the BCCS Board of Trustees approves the submission of the October 2021 Board Secretary Report to the NJ Department of Education.
4. **2021-11-18-10.** Resolved, the BCCS Board of Trustees approves the payment of \$73,390.41 to Maschio’s Food Services for September 2021 food service expenses.

5. **2021-11-18-11.** Resolved, The BCCS Board of Trustees approves the expenditures to The Travelling Stage for after-school Arts programs of \$3,300 for Elementary School (22 weeks, 1 hr/week) and \$3,300 for Middle School (22 weeks, 1 hr/week).
6. **2021-11-18-12.** Resolved, The BCCS Board of Trustees approves the expenditures to The Travelling Stage of \$13,050 for a High School course (5 days/week) starting January 31, 2021.
7. **2021-11-18-13.** Resolved, The BCCS Board of Trustees approves a new Kyocera copier lease at \$238.85 per month for 39 months, replacing the previously approved proposed lease at \$439 for 36 months.
8. **2021-11-18-14.** Resolved, The BCCS Board of Trustees approves a snow removal contract for the 2021-2022 winter season with Martin Soriano Landscaping for all three school locations based on a schedule of prices by snow depth of each storm, and separate de-icing costs. A non-refundable amount of \$4,800 for pre-payment of services is due upon signing.
9. **2021-11-18-15.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,270 to Sky High Waterproofing Co., Inc. for water-sealing at the high school building.
10. **2021-11-18-16.** Resolved, The BCCS Board of Trustees approves the expenditure of \$15,325.50 to CDW-G for the purchase of fifty (50) 14” HP Chromebooks with Google Chrome licenses. The expense will be reimbursed from grant funds.
11. **2021-11-18-17.** Resolved, The BCCS Board of Trustees approves the expenditure of \$4,200 to Kyocera Duplitrion for the annual license renewal of print management software for four printers.
12. **2021-11-18-18.** Resolved, The Board of Trustees approves the expenditure of \$899 to BLUERAVENTstudios.com for a Google Maps Street View Virtual Tour filming and production.
13. **2021-11-18-19.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,494.00 to Culinary Depot for a large School Milk Crate Cooler.

14. **2021-11-18-20.** Resolved, The BCCS Board of Trustees approves the expenditure of \$2,000.00 to McCabe Environmental Services LLC for lead testing in drinking water, for 20 samples, a written summary report and completion of the NJDEP Reporting Forms.
15. **2021-11-18-21.** Resolved, The BCCS Board of Trustees approves the expenditure of \$850 for administrator training in the Strengthening Families Program Training for Michael Long and Didi Martin.
16. **2021-11-18-22.** Resolved, The BCCS Board of Trustees approves the 7<sup>th</sup> grade field trip on Dec. 7 to Branch Brook Park Skating Center for a cost of \$1,560 plus the cost of school busing not to exceed \$600.00.
17. **2021-11-18-23.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,500 to support the school's Brown Bag food program.
18. **2021-11-18-24.** Resolved, The BCCS Board of Trustees approves the expenditure of \$9,750 to Universal Service & Maintenance LLC for replacing bathroom fixtures and installation of new hot water heater in the Annex Kitchen/Pantry.

F. Other Business/New Business

- a. The Board Retreat will take place on Dec. 2, 2021 from 2:00 to 5:00pm at the High School, followed by a regular board meeting at 6:00pm at the Elementary School.

G. Public Comment on Non-Agenda Items

The meeting adjourned at 7:05pm.