

**BelovED Community Charter School  
Board of Trustees Meeting  
Thursday, December 2, 2021, 6:00 PM  
508 Grand Street  
Jersey City, NJ 07302  
In-person meeting and  
Virtual meeting via Zoom video conference**

**Minutes**

The meeting was called to order at 6:02pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the December 2, 2021 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the School website: [www.belovedccs.org](http://www.belovedccs.org). We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

**A. Roll Call**

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/23	X	
Jessica Lisboa	6/30/22		X
Salvatore Risalvato	6/30/23	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/23	X	

Kathy Mone	6/30/23	X	
Maggie Johnson	6/30/23		X

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Duanne Moeller, Dir. of Operations, BCCS

No members of the public were in attendance.

**B. Approval of the Minutes from the Regular Board Meeting of November 18, 2021**

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa, M. Johnson

**C. Human Resources**

Roll Call Vote on Human Resource items 1 -5.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa, M. Johnson

- 2021-12-02-1** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Hire	Position	Salary	Start Date	Attendance Bonus
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Kareema Shervington	Bus Aide	\$15.00/hour	Dec. 13, 2021	Bus bonuses
Marliss Platt	HS Dean of Students	\$72,000	Dec. 6, 2021	\$750
Antoinette Lucas	SEL/Tech Teacher	\$62,000	Jan. 3, 2021	\$500

2. **2021-12-02-2** Resolved, The BCCS Board of Trustees approves of the following Teacher Assistant salaries to be paid with Title I Funds of the The Elementary and Secondary Education Act, from September 1, 2021 through June 30, 2022

Name	Amount
Oneida Class-Ortiz	\$33,750
Michael Conway	\$38,000
Wednesday Johnson	\$31,000
Crystal James	\$31,000
Mariam Khawaji	\$33,000
Betsy Marmol	\$33,000
Sylvia Martinez	\$46,000
Kimberly Prince-Sylla	\$31,000
Dawn R. Shaw	\$31,500
Norma Simmons	\$31,000
Kiana Smith	\$32,000
Nadiesha Young	\$31,000

3. **2021-12-02-3** Resolved, The BCCS Board of Trustees approves of the following Teacher Assistant salaries to be paid with Title III Funds of The Elementary and Secondary Education Act, from September 1, 2021 through June 30, 2022

Name	Amount
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El-Rouby N Shereen	\$33,000
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4. **2021-12-02-4** Resolved, The BCCS Board of Trustees approves of the following One on One salaries to be paid through the Individual Disability Education Act, from September 1, 2021 through June 30, 2022

Name	Amount
Eden Abebe	\$30,000
Asia Middleton	\$30,000

5. **2021-12-02-5** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Melissa Kleckner	HS Nurse	Dec. 17, 2021	Resignation

**D. Business**

Roll Call Vote on Business items 1- 11.

Motion by: S. Risalvato  
 Seconded by: S. Mikhail  
 Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, S. Risalvato  
 No: None  
 Absent J. Lisboa, M. Johnson

1. **2021-12-02-6** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$481,550.54 for the period 11/19/21 – 12/1/21.
2. **2021-12-02-7** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 12/31/21 and 1/15/22 each in the amount of

\$640,000 and \$640,000 respectively. Payroll amounts include Employer Payroll Taxes.

3. **2021-12-02-8** Resolved, the BCCS Board of Trustees approves the submission of the November 2021 Board Secretary Report to the NJ Department of Education.
4. **2021-12-02-9** Resolved, the BCCS Board of Trustees authorizes the payment of up to \$100,000.00 for authorized bills coming due between December 2, 2021 and January 15, 2022. These itemized payments will appear on the Payment of Claims for the January 20, 2022 board meeting.
5. **2021-12-02-10** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$695 to Design Manufacturing, LLC for protective material, to be reimbursed from grant funds.
6. **2021-12-02-11** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,300.00 to A-1 Wiring Systems for monitoring the access control.
7. **2021-12-02-12** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,461.34 to AirGroup, LLC for replacement of parts to Roof Top Unit #2.
8. **2021-12-02-13** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$240.00 to Esperanza Aviles for temporary custodial help.
9. **2021-12-02-14** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,004.00 for admission fees to Branch Brook Park Skating Center and busing costs for the 8<sup>th</sup> grade STEM/skating field trip on December 14.
10. **2021-12-02-15** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$250.00 to the State of New Jersey/Department of Children and Families for a 3-year renewal of our child care license through March 1, 2025.
11. **2021-12-02-16** Resolved, the BCCS Board of Trustees authorizes the expenditure of up to \$5,000 for the Staff Holiday Party on December 17, 2021.

E. Other Business/New Business

F. Public Comment on Non-Agenda Items

The meeting adjourned at 6:41pm.