

**BelovED Community Charter School
Board of Trustees Meeting
February 17, 2022, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
In-person meeting and
Virtual meeting via Zoom video conference**

Minutes

The meeting was called to order at 6:27 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the February 17, 2022 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal, and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be offering virtual access to the in-person board meeting.

Directions for accessing the public meeting were posted on the school website: www.belovedccs.org. We very much welcome input from the public. Public comment will be handled in accordance with Board procedure.

A. Roll Call

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/23	X	
Jessica Lisboa	6/30/22		X
Salvatore Risalvato	6/30/23		X
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/23		X
Kathy Mone	6/30/23	X	
Maggie Johnson	6/30/23	X	

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf – School Business Administrator, BCCS

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Duanne Moeller, Dir. of Operations, BCCS

Victoria DeLeon, Academy Dean, BCCS

No members of the public were in attendance.

B. Approval of the Minutes from the Regular Board Meeting of January 20, 2022

Motion by: S. Bell

Seconded by: M. Johnson

Yes: N. Jackson, S. Bell, K. Mone, M. Johnson

No: None

Absent: S.Mikhail, S. Risalvato, J. Lisboa

C. School Policies and Procedures

Roll Call Vote on School Policy items 1 - 2

Motion by: S. Bell

Seconded by: M. Johnson

Yes: N. Jackson, S. Bell, K. Mone, M. Johnson

No: None

Absent: S.Mikhail, S. Risalvato, J. Lisboa

1. **2022-02-17-1** Resolved, The BCCS Board of Trustees approves the revised BelovED COVID Parameters Plan for SY21-22.
2. **2022-02-17-2** Resolved, The BCCS Board of Trustees approves the ELL 3 Year Plan.

D. School Field Trips

Roll Call Vote on School Field Trip items 1 - 3

Motion by: S. Bell
Seconded by: M. Johnson
Yes: N. Jackson, S. Bell, K. Mone, M. Johnson
No: None
Absent: S.Mikhail, S. Risalvato, J. Lisboa

1. **2022-02-17-3** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,825 for a first-grade field trip to Turtle Back Zoo on May 11, 2022. The net cost to the school, after fees collected from families, will be about \$525.00.
2. **2022-02-17-4** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$132.75 for 20 AP HS students to visit Hoboken High School on February 24, 2022.
3. **2022-02-17-5** Resolved, the BCCS Board of Trustees authorizes a field trip for fourth graders to tour the Jersey City Public Library on March 16, 2022. There will be no cost.

E. Human Resources

Roll Call Vote on Human resource items 1 - 4

Motion by: S. Bell
Seconded by: K. Mone
Yes: N. Jackson, S. Bell, K. Mone, M. Johnson
No: None
Absent: S.Mikhail, S. Risalvato, J. Lisboa

1. **2022-02-17-6** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Name	Position	Salary	Start Date	Attendance Bonus
Fatima Elgawly	Teacher Assistant	\$31,000	2/9/22	\$250

Victoria Diglio	Maternity Leave Replacement Teacher	\$60,000	2/15/22	\$400
Dadie Loh	Substitute Teacher	\$45,000	2/7/22	\$400
Naomi Anton	Teacher	\$60,000	3/14/22	\$400
Zhnai Davis	Bus Aide	\$16/hour	1/31/22	\$250

Sharel Grooms	Bus Aide	\$16/hour	1/31/22	
Monica Davis	Bus Aide	\$16/hour	2/7/22	
Latoya Long	Security Guard (F-T)	\$14/hour	2/3/22	
Vianca Morales	Security Guard (F-T)	\$14/hour	1/24/22	
Wykesa Cunningham	Bus Aide	\$16/hour	2/7/22	
Israel Salcedo	Custodian (F-T)	\$14/hour	2/7/22	
Eric Glenn	Bus Driver	\$29/hour	2/14/22	

Tabatha Torres	Coordinator of AfterCare and Lunch Aides	\$40,000	2/23/22	
Paige Hagen	Middle School Office Manager	\$50,000	2/14/22	
Shadaria Hudson	Bus Aide	\$16/hour	2/21/22 (re-hire)	
Taislynn Franklin	Bus Aide	\$16/hour	2/21/22	
Krystie Douglas	Bus Aide	\$16/hour	2/21/22 (re-hire)	
Imani Armstrong	Bus Aide	\$16/hour	2/28/22	

2. **2022-02-17-7** Resolved, The BCCS Board of Trustees approves the following athletic coach winter season stipends for school year 2021 - 2022:

Name	Coaching Position	Amount
Zach Peterson	MS Boys Basketball Head Coach	\$2,000
Joel Rodriguez	MS Boys Assistant Coach	\$1,000
Marguerite O'Brien	MS Girls Basketball Head Coach	\$2,400
James Hopper	MS Girls Basketball Assistant Coach	\$1,200
Dale Waul	HS Varsity Boys Basketball Coach	\$3,000
Joel Rodriguez	HS Boys Basketball JV/Freshman Coach	\$2,000

Zach Peterson	HS Boys Basketball Assistant Coach	\$1,500
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Kiana Smith	HS Varsity Girls Basketball Head Coach	\$3,000
Valerie Gomez	HS Girls JV/Freshman Basketball Coach	\$2,000
Iqra Hussain	HS Girls Basketball Assistant Coach	\$1,500
Jere Waldron	HS Winter Track Boys Head Coach	\$3,000
Kaitlyn O'Connor	HS Winter Track Girls Head Coach	\$3,000
Maura Carney	HS Winter Track Boys Assistant Coach	\$1,500
Maura Carney	HS Winter Track Girls Assistant Coach	\$1,500
Kristin Thompson	HS Bowling Head Coach	\$3,000
Amina Banks	HS Bowling Assistant Coach	\$1,500
Meghan Delaplain	HS Cheerleading Head Coach	\$2,000
Breanna DeMatteo	HS Cheerleading Assistant Coach	\$1,500

3. **2022-02-17-8** Resolved, The BCCS Board of Trustees approves of the following special stipends for the 2021 – 2022 school year:

Name	Stipend Reason	Amount
Didi Martin	Leadership	\$5,000 (pro-rated from Jan. 20, 2022)
Tabatha Torres		\$7,000 (pro-rated

	AfterCare	from Feb. 23, 2022)
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4. **2022-02-17-9** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Ben Elk	HS Dean	Feb. 18, 2022	Resignation
Olga De Almeida	MS Office Manager	Feb. 4, 2022	Resignation
Wadu Hill	Security	Jan. 25, 2022	Resignation
Nakia Jackson	Lunch Aide	Jan. 14, 2022	Resignation
Daniella McKoy	AfterCare Aide	Feb. 7, 2022	Resignation
Krystal Rowan	Security Guard	Feb. 11, 2022	Resignation

I. Business

Roll Call Vote on Business items, **Resolutions 2022-02-17-10 through 2022-02-17-23.**

Motion by: S. Bell
 Seconded by: K. Mone
 Yes: N. Jackson, S. Bell, K. Mone, M. Johnson
 No: None
 Absent: S.Mikhail, S. Risalvato, J. Lisboa

4. **2022-02-17-10** Resolved, the BCCS Board of Trustees approves the submission of the January 2022 Board Secretary Report to the NJ Department of Education.
5. **2022-02-17-11** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$682,040.07 for the period 1/20/21 – 2/16/22
- 6.
7. **2022-02-17-12.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 2/28/22 and 3/15/22 each in the amount of \$640,000 and \$640,000, respectively. Payroll amounts include Employer Payroll Taxes.

8. **2022-02-17-13.** Resolved, the BCCS Board of Trustees approves the submission of the January 2022 Board Secretary Report to the NJ Department of Education.

9. **2022-02-17-14.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$53,583.95 to Maschio’s for food service supplies and labor expense for December 2021.

10. **2022-02-17-15.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$65,800.26 to Maschio’s for food service supplies and labor expense for January 2022.

11. **2022-02-17-16.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$7,500.00 to Empowerment Academy Charter School for Beloved’s share of subscription costs for the Workable Core Plan and Workable Texting add-on. The subscriptions run from Dec. 15, 2021 to Dec. 15, 2022.

12. **2022-02-17-17.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$19,432.80 for eighth graduation expenses, all to be covered by the school, as follows:

a. Field trip, \$50 per student	\$6,118.00
b. Diploma and cover, \$7/student	840.00
c. Gift Bag, \$25/student	3,000.00
d. Cap & gown, \$25/student	3,000.00
e. LSP rental and parking	1,894.00
f. Chair & stage rental	1,280.00
g. Photo booth	300.00
h. Décor	300.00
i. Yearbooks	<u>2,880.00</u>
TOTAL	\$19,432.80

13. **2022-02-17-18.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,139.16 for the Incident IQ Platform with modules for ticketing, assets and facilities and onboard services for the Period April 1 through June 30, 2022. This system will replace the Dude Solutions Asset Essentials programs for SY23.

14. **2022-02-17-19.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,517.94 to Elite Sportswear for cheerleading uniforms.

15. **2022-02-17-20.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$5,600.00 to Phenom Sportswear for high school varsity boys and girls basketball uniforms.

16. **2022-02-17-21.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,000.00 for a one-year subscription for Unlimited Job Posting on NJSchoolJobs.com.

17. **2022-02-17-22.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,874.00 to the Hartford Insurance Co. for the school accident insurance policy from Feb. 23, 2022 to Feb. 23, 2023.

18. **2022-02-17-23.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$5,000.00 to purchase a Bluebird bus for parts.

Motion for adjournment at 7:17pm by Sheridan Bell, seconded by Maggie Johnson and carried by all ayes.