

**BelovED Community Charter School
Board of Trustees Meeting
Thursday, January 20, 2022, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
In-person meeting and
Virtual meeting via Zoom video conference**

Minutes

The meeting was called to order at 6:07 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the January 20, 2022 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the School website: www.belovedccs.org. We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

A. Roll Call

| Board Member | Term Dates | Present | Absent |
|---------------------|------------|-------------------------|--------|
| Nicole Jackson | 6/30/23 | X | |
| Jessica Lisboa | 6/30/22 | X | |
| Salvatore Risalvato | 6/30/23 | X – Joined at 6:30pm | |
| Sheridan Bell | 6/30/22 | | X |

| | | | |
|----------------|---------|---|---|
| Sam Mikhail | 6/30/23 | X | |
| Kathy Mone | 6/30/23 | X | |
| Maggie Johnson | 6/30/23 | | X |

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Bret Schundler – School Consultant

Adam Hermans – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf – School Business Administrator, BCCS

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Duanne Moeller, Dir. of Operations, BCCS

No members of the public were in attendance.

B. Approval of the Minutes from the Regular Board Meeting of December 2, 2021

Motion by: N. Jackson

Seconded by: K. Mone

Yes: N. Jackson, S. Mikhail, K. Mone, S. Risalvato, J. Lisboa

No: None

Absent: S. Bell, M. Johnson

C. Real Estate

1. **2022-01-20-1.** Resolved, the BCCS Board of Trustees approves the attached Pre-Development and Lease Commitment Agreement between BelovED and Friends of Quality Education (“FQE) in regard to the prospective development of school facilities for BelovED and for Empowerment Academy Charter School, including the percentages of the predevelopment expenses incurred by FQE that are to be reimbursed to FQE by BelovED and by Empowerment Academy Charter School.

Motion by: N. Jackson

Seconded by: K. Mone

Yes: N. Jackson, S. Mikhail, K. Mone, S. Risalvato, J. Lisboa

No: None

Absent: S. Bell, M. Johnson

D. Human Resources

Roll Call Vote on Human Resource items 1 - 9

Motion by: K. Mone
Seconded by: J. Lisboa
Yes: N. Jackson, S. Mikhail, K. Mone, S. Risalvato, J. Lisboa
No: None
Absent: S. Bell, M. Johnson

1.2022-01-20-2 Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

| Hire | Position | Salary | Start Date | Attendance Bonus |
|-------------------|--------------------------|--------------|------------|------------------|
| Vianca Morales | Part-time Security Guard | \$14.00/hour | 1/24/22 | |
| Isabel De La Cruz | Bus Driver | \$29.00/hour | 1/31/22 | Bus bonuses |
| Ana Ajakusa | Bus Driver | \$29.00/hour | 12/13/22 | Bus bonuses |
| Bladimir Sanchez | Bus Driver | \$29.00/hour | 12/28/22 | Bus bonuses |
| Dexter Smith | Bus Driver | \$29.00/hour | 1/18/22 | Bus bonuses |
| Laura Hernandez | Bus Driver | \$29.00/hour | 1/24/22 | Bus bonuses |
| Sarah Adkins | Nurse | \$66,000 | 1/3/22 | |
| Jeneen Williamson | Nurse | \$71,000 | 1/17/22 | |

| | | | | |
|------------------|--------------------|----------|---------|-------|
| Antoinette Lucas | Teacher | \$62,000 | 1/3/22 | \$500 |
| Taylor Gatling | Substitute teacher | \$40,000 | 1/3/22 | \$500 |
| Mikaela Rigo | Teacher | \$59,750 | 1/17/22 | \$500 |

2. **2022-01-20-3.** Resolved, The BCCS Board of Trustees approves the following pay increases for two existing employees for school year 2021 - 2022:

| Employee | Position | Old Salary/Rate | New Salary/Rate |
|------------------|-----------------------------|-----------------|-----------------|
| Aneisha Rodgers | Shift Supervisor/Bus Driver | \$50,000 | \$55,000 |
| Shaquana Gilliam | Part-time Security Guard | \$16.00/hour | \$17.50/hour |

3. **2022-01-20-4.** Resolved, The BCCS Board of Trustees approves increasing pay increases for certain positions as of February 1, 2022 as follows:
- a. The pay for bus drivers will increase from \$27.00 to \$29.00 per hour.
 - b. The pay for bus aides will increase from \$15.00 to \$16.00 per hour.
4. **2022-01-20-5.** Resolved, The BCCS Board of Trustees approves a \$100 referral bonus to Francisco Hernandez for referring a bus driver to the school.
5. **2022-01-20-6.** Resolved, The BCCS Board of Trustees approves the payment of the Bus Driver Fall Attendance Bonus in the amount of \$500 to each of the following Bus Drivers:

Joseph Albert
 Juan Abad
 Maria Bonilla
 Jeanette Carter
 William Croskey
 Mechelle Freeman
 Ana Manssanet
 Francisco Hernandez
 Ronald Missouri
 Andrea Nolasco

Asuncion Ramirez
Juan Reyes
Lucila Rodriguez
Ethel Salisbury
Carlos Tapia (Half)
Jorge Zapata
Madeline Diaz

6. **2022-01-20-7.** Resolved, The BCCS Board of Trustees approves the The following bus aides earned the fall attendance bonus in the amount of \$300.

Sanae Banfoul
Taren Bradby
Regina Flucker
Kamesaha Friday
Keisha Gadsen
Rosanell Goodwin
Kim Grant
Christopher Greene
Jamie Harvin
Connie Henderson
Majidah Jaber
Monique James
Chandra Keyes
Sandra Legette
Esteve Loweley
Jemmy Morales
Agnes Prioleau
Rosa Tapia
Diamond Womack

7. **2022-01-20-8.** Resolved, The BCCS Board of Trustees approves of the following special stipends for work on December 31, 2021 and January 2, 2022 for Chromebook distribution at \$120 per shift:

| Name | Amount |
|-----------------|--------|
| Megan Delaplain | \$240 |
| Latoya Williams | \$120 |
| Diamond Wozak | \$120 |

| | |
|------------------|-------|
| Angel Soto | \$240 |
| Kodzo Deh | \$240 |
| Alec Vidamo | \$120 |
| Daleth Escoto | \$360 |
| Olga DeAlmeida | \$360 |
| Latoya Hall | \$360 |
| Sam Donato | \$120 |
| Sharon Turner | \$360 |
| Tia Shannon | \$360 |
| Ishkea Brown | \$240 |
| Claire Barret | \$120 |
| LaShaun Mishoe | \$60 |
| Connie Henderson | \$120 |

8. **2022-01-20-9.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

| Employee | Position | Effective Date | Status |
|------------------|--------------------------|----------------|-------------|
| Desirae Guzman | Bus Aide | Jan. 4, 2022 | Resignation |
| Regina Jenkins | Part-time Security Guard | Jan. 5, 2022 | Resignation |
| Krystal Hicks | Part-time Security Guard | Jan. 3, 2022 | Resignation |
| Sonia Martin | Teacher | March 4, 2022 | Resignation |
| SiGlynda DeLoach | Bus Aide | Jan. 28, 2022 | Resignation |
| Ana Acosta | Teacher | Jan. 21, 2021 | Resignation |
| Dawne Shaw | Teacher Assistant | Feb. 11, 2022 | Resignation |

9. **2022-01-20-10.** Resolved, the BCCS Board of Trustees approves that current Bus Driver Michelle Freeman be converted from a part-time employee to full-time employee and be eligible for insurance and pension benefits, effective January 10, 2022.

E. Business

Roll Call Vote on Business items 1- 21

Motion by: K. Mone
Seconded by: S. Mikhail
Yes: N. Jackson, S. Mikhail, K. Mone, S. Risalvato, J. Lisboa
No: None
Absent: S. Bell, M. Johnson

1. **2022-01-20-11.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$769,262.00 for the period 12/2/21 – 1/19/22.
2. **2022-01-20-12.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 1/31/22 and 2/15/22 each in the amount of \$640,000 and \$640,000 respectively. Payroll amounts include Employer Payroll Taxes.
3. **2022-01-20-13.** Resolved, the BCCS Board of Trustees approves the submission of the December 2021 Board Secretary Report to the NJ Department of Education.
4. **2022-01-20-14.** Resolved, the BCCS Board of Trustees authorizes the payment of \$18,495.35 to BCG Advisors for the annual premium payment for excess flood insurance for 531 Grand Street for the period Dec. 28, 2021 to Dec. 28, 2022.
5. **2022-01-20-15.** Resolved, the BCCS Board of Trustees authorizes the payment of \$5,424.00 to PowerSchool. LLC for the annual cost for SY 21-22 for the 240 additional students not specified in the original contract

6. **2022-01-20-16.** Resolved, the BCCS Board of Trustees authorizes the payment of \$1,500 to Generation Esports for annual passes to join the sports gaming league for both high school and middle school.
7. **2022-01-20-17.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$7,823.46 to Hartford Technology Rental Co. for the rental cost of sports gaming equipment, in six monthly payments from January through June 2022.
8. **2022-01-20-18.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$84,911.74 to Maschio's for food service supplies and labor expense for November 2021.
9. **2022-01-20-19.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter a bus parking lease at 59 Bishop Street with Mecca Realty Properties for 18 months at \$2,000/month plus annual property taxes (currently \$2,038) with two one year renewals. The leased space will provide parking for eight (8) buses and is scheduled to begin on February 1, 2022.
10. **2022-01-20-20.** Resolved, the BCCS Board of Trustees authorizes the sale of a 2006 Bluebird passenger bus (VIN# 1BAKKFCKA76F231119) to Jersey One Auto for \$800.00.
11. **2022-01-20-21.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$798 to NJASA TECHSPO Conference in Atlantic City from January 26 through 28th for attendance fees for two Beloved employees: one staff member for 3 days and the other for one day.
12. **2022-01-20-22.** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$195.00 for the annual registration fee for the Mathcon program.
13. **2022-01-20-23.** Resolved, the BCCS Board of Trustees reaffirms its acceptance of its Coronavirus Response and Supplemental Appropriations Act of 2021 (CRRSA) & Elementary and Secondary School Emergency Relief Fund (ESSER II) grant allocations and reaffirms the submission of its grant application to the NJ DOE for the following amounts:
 - a. CRRSA- ESSER II \$1,819,716

b. Learning Acceleration \$ 116,780

c. Mental Health \$ 45,000

14. **2022-01-20-24.** Resolved, the BCCS Board of Trustees reaffirms its acceptance of its American Rescue Plan – ESSER grant allocations and reaffirms the submission of its grant application to the NJ DOE for the following amounts:

a. ESSER \$4,089,694

b. Accelerated Learning, Coaching, and Educator Support Grant \$164,477

c. Evidence Based Summer Learning & Enrichment Activities Grant
\$40,000

d. Evidence-Based Comprehensive Beyond the School Day Activities Grant
\$40,000

e. NJTSS Mental Health Support Staffing Grant \$45,000

15. **2022-01-20-25.** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,996.80 to Winward Academy for SAT/ACT preparation software for 40 students for six months subscription.

16. **2022-01-20-26.** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,905.27 for an 8th grade field trip to Bowlero in Belleville on February 11, 2022.

17. **2022-01-20-27.** Resolved, the BCCS Board of Trustees approves the attached Personnel Shares Services Agreement revised to include up to \$20,000 of payments from BelovED Community Charter School to Empowerment Academy Charter School for faculty recruitment assistance provided to BelovED.

18. **2022-01-20-28.** Resolved, the BCCS Board of Trustees approves the expenditure of \$3,500.00 to C&S Fencing to remove and re-install ornamental fencing to expand the locking dock area at 508 Grand St.

19. **2022-01-20-29.** Resolved, the BCCS Board of Trustees approves the expenditure of \$1,906 for a 12-month subscription to a high school digital books program from Brown University titled: “The Choices Program.”, to be paid using Title I grant funds.
20. **2022-01-20-30.** Resolved, the BCCS Board of Trustees approves the expenditure of up to \$2,000 for book costs for those high school students taking college courses at St. Peter’s University. These costs will be paid using Title I grant funds.
21. **2022-01-20-31** Resolved, the BCCS Board of Trustees approves of the submission to the Office of Grants Management the PreSchool and Charter Security Grant in the amount of \$2,445.

F. Other Business/New Business

The date of the April Board Meeting was changed to Thursday, April 28 from Thursday, April 21.

New Business

1. **2022-01-20-31.** Resolved, the BCCS Board of Trustees approves BelovED Community Charter School becoming the Chartered Organization for Northern New Jersey Council Troop 466, and of Daleth Escoto, Office Manager, being the Chartered Organization Representative to the Troop.

Motion by: K. Mone

Seconded by: S. Mikhail

Yes: N. Jackson, S. Mikhail, K. Mone, S. Risalvato, J. Lisboa

No: None

Absent: S. Bell, M. Johnson

G. Public Comment on Non-Agenda Items

The meeting was adjourned at 7:31 pm.