



Simcoe County
District School Board



Completion of Community Involvement Activities

Student: _____

Current Grade: _____

School: Eastview Secondary School

Principal: Tyson Maxwell

Telephone: 705-728-1321

Please return completed form to the Main Office.

Activity	List of Approved Activities *	Number of Hours	Date of Completion (m/d/y)	Community/Organization	Supervisor's Name	Telephone	Supervisor's Signature	
Total Hours								

For Office Use Only

Completion has been noted on the student's Ontario Student Record (OSR)

Signature of School Official

Student's Signature _____ Date _____

Parent's / Guardian's Signature _____ Date _____

*If the activity is not on the list of approved activities, students require the principal's signature/initials before starting the activity.



Simcoe County District School Board

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Community Involvement

Helping students understand their role in the community

Every student who began secondary school in 1999 or after in Ontario, is required to complete 40 hours of community involvement in order to receive his/her diploma.

The purpose is to encourage students to develop an understanding of the various roles they can play in their community and to help them develop a greater sense of belonging. The 40 hours is a minimum requirement. Some students may wish to complete more than 40 hours, especially if they have a particular area of interest or destination pathway.

Students will select community involvement activities in consultation with their parents. The selection of activities should take into account the age, maturity, and ability of the student, the location and environment of the proposed activity, and the need for any special training, equipment and preparation. The safety of the student is paramount. Students will not be paid for community involvement activities.

As students complete community involvement hours, they must submit all the required documentation to the school. The principal will decide whether the students have met the community involvement requirement and, if so, will record it as completed on the official transcript.

Roles and Responsibilities of Students

In consultation with their parents/guardians, students are to select an activity from the Simcoe County District School Board's list of approved activities.

A *Completion of Community Involvement Activities* form must be completed by the student and signed by the student's parent/guardian (if the student is under 18 years of age) and the community sponsor (the person or organization who provided the community involvement opportunity for the student). Students must submit the form to the appropriate school office or teacher adviser upon completion of the 40 hours, or at appropriate intervals as decided by the principal.

Roles and Responsibilities of Parents

Parents/guardians should assist their student in the selection of their community involvement activities. They are also encouraged to communicate with the community sponsor and their student's teacher adviser if they have any questions. Parents must sign the "Completion of Community Involvement Activities" form upon completion of their 40 hours.

Eligible Activities

Our local school board in consultation with school councils, the board's Special Education Advisory Committee (SEAC) and Ontario School Board's Insurance Exchange (OSBIE) considers the following as eligible activities:

- ✓ assistance to seniors
- ✓ environmental projects
- ✓ sports and recreation activities
- ✓ working with charitable and service organizations
- ✓ working in health facilities
- ✓ community or specific school-related activities

Ineligible Activities

The Ministry of Education developed a list of activities that are ineligible.

These include activities that:

- ✗ take place in a logging or mining environment, if the student is under 16 years of age;
- ✗ take place in a factory, if the student is under 15 years of age;
- ✗ take place in a workplace other than a factory, if the student is under 14 years and not accompanied by an adult;
- ✗ would normally be performed for wages by a worker;
- ✗ involve operating a vehicle, power tools, or scaffolding;
- ✗ involve the administration of any type or form of medication or medical procedure to other persons;
- ✗ involve the handling of substances classed as "designated substances" under the *Occupational Health and Safety Act*
- ✗ require the knowledge of a trades person whose trade is regulated by the provincial government;
- ✗ involve banking or the handling of securities, jewelry, works of art, antiques, or other valuables;
- ✗ consist of duties normally performed in the home;
- ✗ involve a court-ordered program (i.e. community-service program for youth, probationary program);
- ✗ involve the use of a firearm.

Insurance Disclaimer

The Simcoe County District School Board's liability insurance protects students and community sponsors for damages or injuries to a third party that may arise from the student's activities. The Board's liability insurance does not cover negligence on behalf of the sponsor's involvement. Sponsors are responsible for ensuring that their own liability insurance is in place. The School Board expects that community sponsors will provide students with safety instructions, any necessary safety equipment, training and supervision.

Students are not covered by the *Workplace Safety & Insurance* legislation in the event of a personal injury. Parents/students are encouraged to purchase *Student Accident Insurance*. Application forms are available through the school.

COMMUNITY HOURS INFORMATION

EVERY STUDENT MUST COMPLETE 40 HOURS OF COMMUNITY SERVICE. IT IS A DIPLOMA REQUIREMENT!

- The purpose of this requirement is to encourage students to develop an understanding of the various roles they can play in their community.
- As of July 1, 2011, students may begin accumulating hours during the summer months prior to starting grade 9.
- Students are expected to complete their hours outside of class time. Student's should not be absent from scheduled classes or examinations.
- Students may not accept payment or compensation of any type for performing a community activity.
- Safety of the student is paramount. Selection of activities should take into account the age, maturity and ability of the student. Because of the potential for injury, students must not operate any motorized equipment or power tools. (eg. vehicles, lawnmowers, snowblowers, drills, saws, etc.)
- Assisting family members and friends does not constitute community service. Activities should benefit the community at large.
- Students may not volunteer at profit-based businesses unless the proceeds from an event are going to charity (eg. Tim Horton's Camp Day, MacDonald's McHappy Day, M&M Meats Barbeque for Crohn's and Colitis).

Eligible Activity Categories	Examples of Eligible Activities
1. Assistance to seniors (non-family members)	<ul style="list-style-type: none"> - you may go to senior/nursing homes to visit or entertain residents - you may help a senior in and around their home, run errands, walk or feed the dog - you may teach a senior a skill (eg. computer skills, literacy skills etc.)
2. Environmental projects	<ul style="list-style-type: none"> - you may plant trees, assist with community gardens, do roadside/park cleanup, pull noxious weeds in vacant lots or other similar community projects
3. Charitable and service organizations	<ul style="list-style-type: none"> - you may help non-profit groups with their various fundraising and community projects (eg. the Red Cross – Meals on Wheels, the Cancer Society – daffodil sales, the Rotary Club – Lobsterfest, Habitat for Humanity – The ReStore)
4. Sports and recreational activities	<ul style="list-style-type: none"> - you may teach a skill, coach a sport, do score/timekeeping etc. - you may volunteer at non-profit day/summer camps, inspected daycare centres, the YMYWCA etc.
5. Specific school-related activities	<ul style="list-style-type: none"> - you may assist at any elementary or secondary school - some activities may include: assisting a teacher in the classroom, helping in the school library, helping with a sports team, working on a theatre/musical production or tutoring other students
6. Community activities	<ul style="list-style-type: none"> - you may help with community theatre, choirs, clubs etc. - you may volunteer at festivals, church functions etc. - you may volunteer in group homes, youth centres etc. - you may assist on a farm (Please remember, you may not use power tools or any motorized equipment)
7. Health facilities	<ul style="list-style-type: none"> - you may volunteer in nursing homes, seniors' residences, hospices, community health clinics, animal shelters, veterinarian clinics etc. (Please remember that you may not administer <u>any</u> medication.)

PLEASE NOTE:

IF YOU ARE UNSURE ABOUT THE ELIGIBILITY OF AN ACTIVITY, CONTACT THE GUIDANCE OFFICE AT EASTVIEW FOR CLARIFICATION BEFORE YOU MAKE ANY TIME COMMITMENTS. (705-728-1321 ext. 40894)

