

# Pine Grove Elementary

*Building the bridge from foundation to innovation!*

## SAC Meeting Minutes Thursday, September 7, 2017

<u>AGENDA</u>	<u>COMMITTEE MEMBERS</u>
<ul style="list-style-type: none"><li>➤ Welcome and introductions</li><li>➤ Review and approve meeting minutes (completed electronically in May 2017)</li><li>➤ Review PGE SAC bylaws</li><li>➤ SY2017-2018 Schedule – Review SAC deadlines and set tentative schedule</li><li>➤ Principal update</li><li>➤ Teacher update</li><li>➤ PGEA update</li><li>➤ District Accountability Committee update (DAC)</li><li>➤ Open discussion/New business</li></ul>	<p>Principal: Kelly Coonts Assist Principal: Molly Gnaegy Chair: Jeff Stalter Co-Chair: Jaimie Wolf Secretary: Kristina Kocsis SAC Liason: Michelle Lee Teacher: Emily Lubojacky (4<sup>th</sup> grade) PGEA Liason: Katie Ehlers Community Rep: Dr. Marc Thomas</p>

SAC Committee Members Present:

Kelly Coonts, Molly Gnaegy, Jeff Stalter, Jaimie Wolf, Kristina Kocsis, Michelle Lee, Emily Lubojacky

PGE Community Members Present: Gary Colley, Katie Ehlers

- Review PGE SAC bylaws
  - Most recent version: February 2017
  - Differences/Amendments from prior version (in brief).
    - Changed “should” to “shall” for parents as voting members; decision making will be consensus accept for election of officers/removal of officers, notify chair if unable to attend meeting.
  - **New DAC model bylaws adopted by PGE SAC - approved by all voting SAC members**
- SY 2017-2018 Schedule – Proposed SAC dates

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- Next meeting: November 8, 2017 at 6pm in PGE Library; remaining dates for school year TBD after other anticipated school and community meetings are set by those groups/committees.
- Joint SAC meeting tentatively planned for all feeder schools for **Tuesday, October 24, 2017 at Pine Grove at 6:00** – Erin Kane to present budget information for DCSD that was presented at 5/10/2017 PGE SAC meeting.
- Discussed one member of SAC attend SMS SAC meeting at some point during the 2017-2018 school year to help bridge SAC groups between elementary to middle school
  - SMS SAC meetings are last Thursday of each month: 9/28/17, 10/26/17, 1/25/18, 2/22/18, 4/26/18.
  - Chaparral HS SAC meetings: last Monday of the month
- Principal Update – Kelly Coonts
  - DAC focused on community and SAC education about school budgets. DAC planning to send videos to SACs re: funding and budgets. Survey to follow to assess understanding of budgets.
    - Forum planned for 9/27/2017 at Cimarron Middle School to discuss budgets with public
  - PGE count day planned for 9/21/2017
  - Wonders Update (literacy program implemented by PGE). Emily Lubojacky and Kelly Coonts provided update. Emily Lubojacky enjoys written and online material. Per Kelly Coonts, teachers report favorable review of program. Work in progress with training of teachers and students, particularly with review of activities completed with students. Calendar of activities edited by teachers to customize learning for each child, each grade, each teacher.
  - District PLC day planned for 9/22/2017 and in collaboration with 7 other schools at Legend HS.
  - Safety patrol: 47 4<sup>th</sup> -6<sup>th</sup> grade students volunteered and trained.
  - New PGE Building Engineer: Fermin Rocha
  - Student Leadership opportunities currently open (Anti-Bullying, Tech Team, Green Team, Community Service Team)
  - Current enrollment: 555 students (projected 540)
- Teacher Update – Emily Lubojacky
  - Wonders update (see above)
- PGEA Update – Katie Ehlers
  - Panther Prowl planned for 9/21/2017. Still need parent volunteers. Video and assembly for students occurred 9/7/2017
  - PGEA interested in identifying anticipated funding needs for PGE so they can plan their budgetary needs. No needs provided during SAC meeting as more time needed to consider.
  - Parents concerned about 5<sup>th</sup> grade class size and wondering if a new teacher could be added. Current class sizes do not exceed district guidelines to support the hiring of an additional new teacher. To

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mitigate this, an additional EA was hired. One EA now supports each 5th grade class for 2.5 hours per day.

- Meetings: TBD. Currently 2<sup>nd</sup> Tuesdays
- Next PGEA meeting: 9/12/2017 at 6:30pm in PGE library
- DAC Update – Michelle Lee
  - No report.
  - Next DAC meeting 9/12/2017 at 6:30-8:30pm – Wilcox building in Castle Rock.
- Open Business/New Business
  - Jaimie Wolf – interested in identifying additional communication options for the community to contact SAC members. Consider SAC email address or social media presence (e.g. Facebook, Twitter).
    - Jeff Stalter (Chair) to set up FB page for PGE-SAC to start
  - Jeff Stalter – Will consider using Google drive for document management (e.g. agenda, schedule, etc).
  - Kristina Kocsis – announce upcoming SAC meeting one week before meeting via eblasts and post upcoming SAC dates on website.
  - DCSD updating website in immediate future so SAC website will be updated then.
- **NEXT PGE SAC MEETING: 11/8/2017 at 6:00 pm in PGE Library**

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