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<p>Statement</p>	<p>Parents/guardians must ensure that their child knows the rules and regulations well and follows them. They are responsible for their child's safety from the time he/she leaves home up to the time when he/she boards the bus and again as soon as he/she gets off the bus to go home.</p>
<p>Procedures</p>	<p>Parents/Guardians must:</p> <ol style="list-style-type: none"> 1. Inform their child about the safety and behaviour rules to be followed at the bus stop and while travelling on the bus. 2. Parents are responsible for ensuring that accurate addresses for their child are on file. If there are any changes, parents need to immediately contact the school and fill out a Student Transportation Information Form F11. The school office will fax the form to the RRDTS. A minimum of three days' notice of address change is requested to ensure all information is received by drivers involved. 3. Parents must provide up to date information to the schools regarding custody agreements and/or orders. 4. Complete and update annually an anaphylactic action plan F02, epilepsy emergency treatment F04 and diabetic emergency treatment F03 forms for their child(ren) if applicable and submit the form to their school principal. The school principal shall forward a legible colour photocopy with student photo of these forms to RRDTS according to Procedure 302 Responsibilities of the School Principal. 5. Be aware the school bus is an extension of the classroom. The school principal's authority still applies aboard the school bus. The school principal remains responsible for the behaviour and discipline of his/her students while they are on a school bus. 6. Understand that school transportation services are a privilege, not a right, and can be withdrawn if the rules are not followed. 7. Ensure that their child arrives at the bus stop 10 minutes before the pick-up time. 8. Be responsible for their child's safety and behaviour up until he/she boards the bus.



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Procedures...continued	<p>9. Cooperate with the school principal, staff from RRDTS and the bus driver to ensure that their child behaves properly while travelling on the bus.</p> <p>10. Assume responsibility for their child when he/she is dropped off at the designated bus stop, upon his/her return from school. Parents/guardians must go to the bus stop to meet their child enrolled in junior kindergarten, senior kindergarten. They may also entrust a responsible person with this task. A sibling may act in this regard but must be at least 11 years of age and must have parental permission via a letter to the RRDTS.</p> <p>All special needs students must be met by a visible parent both morning and afternoon regardless of age or mode of transportation.</p> <p>If a driver encounters a situation where no one is visible, the child will be kept on the bus and delivered back to the school.</p> <p>When a child has been returned to the school, it will be the responsibility of the parent/guardian to provide transportation home. The school will assist as follows:</p> <ul style="list-style-type: none"> • the principal or designate will attempt to phone the parent/guardian; • the principal or designate will attempt to phone emergency contact numbers; • the principal or designate will contact Family and Children’s Services or Weechi-it-te-win Family Services to pick up the child. <p>For safety reasons, it is strongly recommended that all students enrolled in Grade 1, Grade 2 and Grade 3 be accompanied to the bus stop and met at the bus stop.</p> <p>11. Write their child’s name on his/her school bag, lunch box, hat, mitts and any other object belonging to him/her.</p> <p>12. Be responsible for all deliberate damage or acts of vandalism caused by their child.</p> <p>13. Inform the school and RRDTS using the Student Transportation Information Form F11 regarding any cancellation of bus service or to request that changes be made to their child’s transportation.</p> <p>14. Inform RRDTS using the Student Transportation Information Form F11 in advance if their child(ren) require to disembark at a different bus stop according to</p>
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<p>Procedures...continued</p>	<p>Procedure 207 Courtesy Transportation.</p> <ol style="list-style-type: none"> 15. Make a note of the bus driver's and school bus operator's names as well as the bus route number and its arrival time. 16. Inform the school and RRDTs about any problem that occurred on the bus and that jeopardized the students' well-being and safety indicating the bus number, date, time and nature of the problem. 17. Be aware of Procedure 103 Inclement Weather Bus Cancellations. 18. Listen to the radio, check the RRDTs website and/or social media identified by RRDTs on mornings of inclement weather to find out the status of school bus transportation. 19. Make the final decision about whether or not their child should go to school on mornings of inclement weather. 20. Be aware that when a bus does not travel a route in the morning due to inclement weather conditions, it will not operate in the afternoon. 21. Be aware that if weather conditions deteriorate during the day to the point where it is unsafe to allow the buses to depart, the students will be kept at the school and parents will be notified. 22. Not stop or park in school bus loading zone areas. 23. Make sure that their child(ren) is/are dressed appropriately in the event of inclement weather.
<p>Prohibitions</p>	<p>It is strictly prohibited for parents/guardians to board the school bus.</p> <p>It is prohibited for parents/guardians to speak to the bus driver or anyone working on behalf of RRDTs in an angry or aggressive manner, or to use abusive and disrespectful language.</p> <p>It is strictly prohibited for parents/guardians to negotiate or attempt to negotiate with the bus driver and the school principal, in order to change the bus stop, pick-up or drop-off time, or other travel arrangement for their child which would differ from the transportation service planned by RRDTs.</p>



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Prohibitions continued	It is prohibited for parents/guardians to comment on social media in an inappropriate, rude or offensive manner towards or about any student, staff, bus driver, and bus operator, RRDTSC or School Board.
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