

NCTS Virtual Learning QuickStart Guide



How to Prepare for the First Day of School

Step 1: Charge your laptops / Chromebooks overnight.

Step 2: Practice logging into ClassLink- My Launch Pad before Tuesday, September 8th. This is the Single Sign-On platform for all Newton County students.

<https://launchpad.classlink.com/newtonga>. Frequently asked questions for supporting your students can be found at <https://launchpad.classlink.com/newtonga>.

- My Launch Pad is the district Single Sign-On (SSO) that will be used by students and staff to access digital curriculum/resource sites. This eliminates the need for a user to remember multiple usernames and passwords.
- Once you log on to your Chromebook, complete the password reset options. You can use a telephone number OR security questions to set up your password reset.

Login using a Newton County Schools device:	Login using a personal device:
<ol style="list-style-type: none">1. After logging into the device using student's username and password above, open Google Chrome. The home page will be set to launchpad.classlink.com/newtonga.2. If required, enter student's username and password on the My Launch Pad/Class link login page.	<ol style="list-style-type: none">1. Using Google Chrome, go to the NCTS website and click My Launch Pad OR go to launchpad.classlink.com/newtonga2. Enter student's username and password as noted above.

Step 4: Access Canvas from My Launch Pad. Upon opening Canvas, you will see your assigned courses. If you do not see your courses, please email your homeroom teacher. Complete the First Week Getting to Know Canvas Module. This will help you learn how to use Canvas for various assignment submissions.

Step 5 (Middle School Students): Locate your schedule in Infinite Campus. Visit <https://campus.newton.k12.ga.us/campus/portal/students/newton.jsp> and enter your user name and password. Your classes will be on a block schedule this year. You will have two academic periods on Monday and Wednesday; two academic periods on Tuesday and Thursday; and all academic periods on Friday. Academic periods are math, science, English/Language Arts, and social studies. You will have Connections every day. Number your academic periods 1, 2, 3, and 4 in the order in which they appear on your schedule. See below for an example.

	1 (9/8/2020 - 1/27/2021)	2 (1/28/2021 - 6/4/2021)
*00	Homeroom 7 7:40 AM - 2:15 PM Room: 404 Houssel, Veronica Latrice	Homeroom 7 7:40 AM - 2:15 PM Room: 404 Houssel, Veronica Latrice
1	PE 7 8:30 AM - 9:14 AM Room: 019 Twardos, Michael	Spanish 7 8:30 AM - 9:14 AM Room: 012 Miller, Nicole
2	Social Studies 7 9:15 AM - 10:19 AM Room: 404 Houssel, Veronica Latrice	Academic 1
3	Math 7 10:20 AM - 11:24 AM Room: 401 Donahue, Brandy	Academic 2
4	Science 7 11:25 AM - 12:54 PM Room: 406 Bedford, Nelven G	Academic 3
5	Lang Arts 7 12:55 PM - 1:59 PM Room: 403 Stillerman, Thomas	Academic 4
-	Study Skills 7 SRA 2:00 PM - 2:10 PM	Study Skills 7 SRA 2:00 PM - 2:10 PM


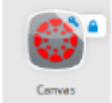

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Step 6: Enroll in the Eagle’s Nest: NCTS Parent University Canvas page.

<https://newton.instructure.com/enroll/TJXJHL> This Canvas page will give you access to school and district resources.

What to Do on the First Day of School (School begins at 7:40 a.m.)







<p>Fully charge the device and make sure it is connected to your wifi network. Then, log into your device. Don’t forget your USERNAME (last name, first initial of first name, first initial of middle name, two-digit birth month, two-digit birth day) and PASSWORD (LUNCH NUMBER, no zero).</p>	<p>Click on LaunchPad.</p> 
<p>Click on Canvas</p> 	<p>Locate your courses on the dashboard.</p> 

Who to Contact for Support

<h2 style="margin: 0;">Meet Your NCTS Support Team</h2>			
 <p data-bbox="207 1377 396 1436">Dr. Ashante Everett Principal</p>	<p data-bbox="740 1264 1166 1293">Everett.ashante@newton.k12.ga.us</p>		
 <p data-bbox="214 1684 389 1738">Dr. Jo Anna Fish Assistant Principal</p>	<p data-bbox="483 1491 766 1596">Elementary Curriculum and Instruction Support</p> <p data-bbox="483 1604 766 1633">fish.jo@newton.k12.ga.us</p>	 <p data-bbox="876 1680 1101 1734">Mrs. Jeanie Whitehead Assistant Principal</p>	<p data-bbox="1159 1491 1471 1596">Middle School Curriculum and Instruction Support</p> <p data-bbox="1153 1604 1477 1675">Whitehead.jeanie@newton.k12.ga.us</p>

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	<p>ncts-techsupport@newton.k12.ga.us</p> <p>770-784-4900 770-784-2959 ext. 1406</p>	 Technology Support
 Renea Malcom	<p>malcom.renea@newton.k12.ga.us</p>	Elementary Self-Paced Academy
 Della Kirkpatrick	<p>kirkpatrick.della@newton.k12.ga.us</p>	Middle School Self-Paced Academy
Grade-Level Teachers	<p>https://newton.instructure.com/enroll/TJXJHL</p>	Eagle's Nest: NCTS Parent University
 Tina Hanson	<p>Hanson.tina@newton.k12.ga.us</p>	Registrar
 Karla Ensminger	<p>Ensminger.karla@newton.k12.ga.us</p>	Attendance
 Angela Bogle	<p>Bogle.angela@newton.k12.ga.us</p>	Bookkeeper
 Melanie Schell	<p>Schell.melanie@newton.k12.ga.us</p>	Volunteer Hours