

To ensure a safe, respectful and positive learning experience, all SCDSB students and families must adhere to the virtual learning guidelines while participating in virtual/remote learning environments.

Students must:

- follow the [Acceptable Use of Information and Communication Technology Policy](#)
- participate in classroom instruction and activities;
- follow established rules and routines (e.g. be on time, have learning materials ready, have all schoolwork and assignments completed);
- be punctual, as daily attendance will be taken in the morning as usual and all students who are not on time will be marked as late;
- dress appropriately and respectfully and adhere to the SCDSB [dress code policy](#);
- respect the privacy of classmates and staff;
 - students are not permitted to video record or take screenshots in the classroom environment (in-class or online) without permission
 - the privacy of all students must be maintained at all times
- keep personal login information private - virtual learning environments are intended only for those individuals who have been invited to participate by the classroom teacher;
- use board-issued technology for education purposes only; and,
- find a learning space that is free from distractions. Virtual learners must also choose a learning space free of personal artifacts and attire that would not normally be shared with teachers and peers; this includes private spaces such as bedrooms and bathrooms.

Failure to adhere to these guidelines could result in disciplinary action. Students are expected to follow the [SCDSB Code of Conduct](#) and the [Information and Computing Technology – Appropriate Use Guidelines](#) which outline the expected standards of behaviour.

Parents/guardians must:

- advise the school office of late attendance or absence for both in-class and virtual learners;
- recognize that the teacher is the person of authority in the classroom and is responsible for establishing and maintaining class order and management;
- recognize that voicing concerns/feedback about learning content or classroom proceedings using the chat feature or on social media is inappropriate. Any comments should be addressed privately with the teacher;
- understand that video/audio recording of classroom lessons or taking pictures is strictly forbidden in order to protect the privacy of students and staff; and,
- understand that under no circumstance during synchronous live teaching will a parent/guardian interrupt the proceeding of the classroom. As outlined in the Education Act 212(1), 'it is an offense for any person to willfully interrupt or disquiet the proceedings of a school or class.'