



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

Ph. (757)925-6762 Fax (757)942-4333

March 30, 2022

Huasong Yin
Elite Textile Trading, LLC
30021 Tomas, Suite 110
Rancho Santa Margarita, CA 92688

Dear Mr. Yin,

**Subject: Notice of Award for IFB 1781-B eVA #6922
Chromebook Cases**

This notice of award is to Elite Textile Trading, LLC, provide Chromebook Cases as specified for Suffolk Public Schools, based on lowest responsive/responsible bidder. Performance of all products and pricing related to this award shall be in accordance with IFB 1781-B and eVA #6922, your proposal dated 03/16/2022 all made a part of this award by reference. This award is contingent upon providing a SCC ID# or exemption as found in the State Code. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, NIGP-CPP, VCO
Purchasing Technician

Please sign below to acknowledge receipt of the Notice of Award and to agree to the terms of IFB 1781-B and eVA #6922 and your proposal dated March 16, 2022.

Acknowledged this the _____ day of _____, 2022

By _____ Title _____

Copies: John Littlefield, Director of Technology
Bid File

IFB 1781-B eVA #6922
Chromebook Cases
March 30, 2022

Terms of Agreement: The term of this agreement shall begin on the date of the award in accordance with the bid document submitted in the amount of \$189,840.00 or a unit cost of \$13.56 each. Suffolk Public Schools reserves the right to purchase additional quantities with no increase in unit price.

STATE CORPORATION COMMISSION ID NUMBER

In accordance with new registration requirements effective July 1, 2010 vendors shall include the identification number issued by the State Corporation Commission as proof of registration **or** justification for non-registration per the requirements in Section 13.1 or Title 50 of the Code of Virginia. Provide your SCC Identification Number below **or** justification for non-registration. The SCC may be reached at (804) 371-9733 or a. Failure to include this information with your submittal may result in rejection of your proposal.

SCC ID Number _____

Initials: _____ Date: _____