



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

February 23, 2021

To All Interested Parties:

**Subject: Addendum #1,
Request for Quote – Copier Paper for Maintenance Department**

AMENDMENTS:

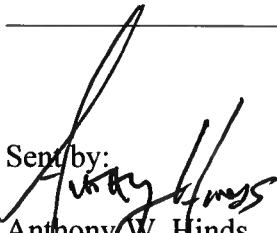
1. The RFQ due date is March 2, 2021. The delivery date will be on or before **March 10, 2021**.
2. Vendors may wish to submit their quotes by attaching the quote form and submitting to their PDF responses through the EVA Portal. You may also mail, email to bids@spsk12.net, fax to 757-942-4333, or deliver to Suffolk Public Schools, 100 North Main Street, Suffolk VA 23434

Please email Vanessa Galloway at vanessagalloway@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal. The deadline for questions is February 25, 2021 by 2:00 PM.

Addendum 1 Acknowledged:

Date _____

Sent by:


Anthony W. Hinds
Purchasing Manager