



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor  
Suffolk, VA 23434  
(757) 925-6762 Fax (757) 942-4333

# NOTICE

## Sole Source Purchase

**Date:** August 16, 2022

**For:** Singular Purchase of Classroom Magazines

**Vendor Name:** Scholastic


**Requested by:** Instruction

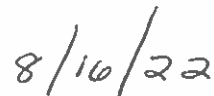
**Description:** Let's Find Out, Scholastic News, Storyworks

**Cost:** Not to exceed \$3,000.00 for this purchase

**Justification:** For classroom magazines provided to student

**Approved By:**

  
\_\_\_\_\_  
**Linda Bates, NIGP-CPP, VCO**  
**Buyer**

  
\_\_\_\_\_  
**Date**