



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 925-6763

# NOTICE

## SOLE SOURCE PURCHASE

**Date:** October 12, 2021

**For:** Career and Technical Education

**Vendor Name:** National Retail Federation

**Requested by:** Andre Skinner

**Description:** NRF Testing Services

**Cost:** Not to exceed \$16,000 yearly

**Justification:** The Virginia Department of Education (VDOE) has selected this vendor to administer this CTE test.

Approved By:

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Anthony W. Hinds, CPPB  
Purchasing Manager