

## BUILDING USAGE FEE SCHEDULE

### RENTER CATEGORIES

	<b>FEEs CHARGED</b>	
	<b>Rental</b>	<b>Custodial</b>
A. Official School Sponsored Activities & Organizations (Boosters, Athletics, etc.)	No	No
B. Non-Profit Organizations within District 100	No	Yes
C. All Other Organizations Not Included Above	Yes	Yes

	Rental Fee	Custodial Fee Mon-Fri**	Hourly Custodial Fee Saturday (2 hour min.)	Hourly Custodial Fee Sunday (2 hour min.)
Auditorium	\$1,000.00	No Charge	\$43.00 per hour	\$58.00 per hour
Field House	500.00	No Charge	\$43.00 per hour	\$58.00 per hour
Gym	275.00	No Charge	\$43.00 per hour	\$58.00 per hour
Cafeteria	55.00	No Charge	\$43.00 per hour	\$58.00 per hour
Classroom	55.00	No Charge	\$43.00 per hour	\$58.00 per hour
Baseball Field	100.00	No Charge	\$43.00 per hour	\$58.00 per hour
Football Field	100.00	No Charge	\$43.00 per hour	\$58.00 per hour
Soccer Field	100.00	No Charge	\$43.00 per hour	\$58.00 per hour

\*\*Note: For Monday through Friday activities while school is in session, custodial fees typically will not be charged. An exception may be an unplanned amount of custodial time for a set-up or take-down that significantly impacts a custodian’s ability to do his/her regular duties. If so, he/she may generate overtime for which the renter is liable.

**Custodial staff is required for all renters.  
District employees must supervise light and sound at an additional cost.**

## INVOICE

Organization Name				
Date of Use	Area Used			
	<b>Rate</b>	<b>2 Hours</b>	<b>Additional Hours</b>	<b>TOTAL</b>
Rental Fee				
Custodial Fee (Saturday)	\$43.00	\$ 86.00		
Custodial Fee (Sunday)	\$58.00	\$116.00		
Amount Due Prior to Date of Use				
<b>GRAND TOTAL DUE</b>				