



Tara W. Outland
Principal

Verylessie Little
Assistant Principal

August 29, 2022

Dear Parents/Guardians,

As we embark on the 2022-23 school year, the following drop off and pick up procedures will continue. Once again we will utilize the entire school parking lot to ensure congestion and traffic are kept to a minimum on Shoulders Hill Road and Bennett's Creek Park Road. For clarification, our school crossing guard's role is to ensure walkers cross the main road safely. Traffic control is not part of her job responsibilities. Additionally, please show courtesy to other stakeholders who are dropping their child(ren) off or picking them up, the Creekside staff working in the parking lot as well as the Creekside neighborhoods.

To ensure safety, the following guidelines should be followed.

- Complete the application for permanent pick up.
- Once identification has been confirmed, you will receive two car rider numbered car tags and student tags for backpacks.
- Parents must have the car rider tag visible in the vehicle daily for student pick up.
- Pick up may be delayed if the car tag is not visible for school personnel to verify authorization for pick up.
- Parents must be prepared to show their driver's license for identification daily.
- When dropping off and picking up students, parents should remain in the vehicles and students should exit the vehicle from the passenger side of the car.
- When waiting in the line, eliminate gaps between cars.
- Do not drive around vehicles unless directed to do so by Creekside staff.

Thank you in advance for your patience, cooperation, support and adhering to the assigned pick up time. As always, if you have any questions or concerns please feel free to contact us at 757-923-4251 or via email at taraoutland@spsk12.net or verylessielittle@spsk12.net.

Sincerely,

Tara W. Outland

Tara W. Outland, Principal