



BSHS EARLY DISMISSAL POLICIES

KEY POINTS

Scheduled Early Dismissal

- Students will need to submit in writing the day before or the morning of the requested dismissal
- Attendance will call and verify with the phone number in PowerSchool for the parent/guardian
- It will be the student's responsibility to stop by attendance to pick up their pass during class change (not during class). **We will not call into classrooms to dismiss students.**
- Student drivers will need to show the pass to their teacher before leaving, or they will not be permitted to leave class.

Non-Scheduled Early Dismissal/Emergency Early Dismissal

- Only a parent, guardian, or their designated adult representative may sign a student out of school. These designees must be listed as a pick-up.
- The Attendance Office will release students with a parent phone call only after BSHS confirms the dismissal by a return call to the number listed in PowerSchool. Students will only be dismissed between class changes. **We will not call into classrooms to dismiss students.**
- Parents should ensure that we have correct work and home numbers on file. The Attendance Office will not call phone numbers supplied by the student but not in PowerSchool.