
STUDENT

Expectations for Exams

1. School starts at 8:50 a.m. Announcements are done. Attendance is taken, any last minute trips to lockers and bathroom if necessary. The exam begins at 9:00 a.m.
2. No jackets, hats, books, electronics, or papers are allowed in the exam. Cell phones are not allowed in the exam room (they must remain in the student's locker).
3. **No aids of any kind are allowed unless indicated on the examination paper.** All staff will be in the school in case there are questions about what students are allowed to have at their desks.
4. **Attendance is to be taken and given to a staff hall supervisor** who will collect it. Secretaries will contact the homes of absentee students.
5. **All students MUST remain in the exam room for 1 hour for exam security reasons. After this time, students may leave as they finish.**
6. Students are asked to leave the school after their exam unless working directly with a teacher. **The afternoon is scheduled for home study and preparation for your next exam.**
7. Students who arrive late may be admitted, but **no additional time** will be allowed from the scheduled time of the exam. Late students must report to the office upon their arrival. **No students will be admitted past the 1 hour point.**
8. Students are not allowed to talk or share materials in the room. They must raise their hand if they need assistance, writing utensils, or additional paper. The only person they may talk to is the supervisor—even if their paper is completed or handed in.
9. Cheating can result in a zero recorded for the exam, the student being sent to the office to meet with administration, and parents being called.

Please review with your classes and post in your room
