



Karen Douglass, Superintendent | PO Box 850 | Stevenson, WA 98648 | PH 509.427.5674 | FAX 509.427.4028 | www.scsd303.org

SCHOOL SPONSORED FIELD TRIP PRELIMINARY APPROVAL FORM

School: Stevenson High School

Trip destination(s):

Date(s) of trip(s):

Departure time:

Return time:

Club/Sponsor(s):

Educational benefit of the trip:

Activities planned during the trip:

Related brochures/information attached? Yes _____ No _____

Preliminary trip itinerary attached? Yes _____ No _____

Does field trip involve any of the following: Yes _____ No _____

Swimming, boats, or in/around water

- Animals
- Remote locations/hiking
- Air travel
- Outdoor education
- Motorized activities

of students:

Age level of students:

Student/chaperone ratio:

of chaperones:

Any special qualifications of chaperones needed? Yes _____ No _____



List those special qualifications:

Means of travel:

Food provided how?

Housing needed? Yes ___ No ___

Details of proposed budget and how trip will be financed:

Will fundraising be needed? Yes ___ No ___

Fundraisers:

Date Submitted:

Sponsor's Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Reviewed field trip plan with principal on: _____

The following is needed:

Preliminary administrative approval received:

Date Approved: _____ Principal's Signature: _____

Submit to Superintendent or School Board for approval? Yes ___ No ___

Superintendent or School Board approval received on: _____