

Team 8A Policies and Procedures



Welcome to 8A Gemini! We invite you to join us for an exciting year of learning and accomplishments! Our goal is to provide an academically and socially supportive environment that allows each student the opportunity to reach his or her potential. We hope to develop a partnership of communication between teachers, students, and parents, creating a successful bridge to high school. Together, we can make it a great year!

Team 8A Teacher Contact Information

Assistant Principal	Mr. Lawrence	lawrencer@cm201u.org
Language Acquisition	Mrs. Kenebrew	kenebrewt@cm201u.org
Language & Literature	Mrs. Crawford	crawforde@cm201u.org
Language & Literature	Mrs. Scofield	scofieldc@cm201u.org
Read 180	Mr. Taylor	taylorr@cm201u.org
Read 180/Science	Mrs. Anderson	andersonk@cm201u.org
Science	Ms. Shreffler	shrefflerk@cm201u.org
Individuals & Societies	Mr. Chapman	chapmand@cm201u.org
Individuals & Societies	Mrs. Tedeschi	tedeschir@cm201u.org
Math	Mrs. Miller/Ms. Pigusch	millerli@cm201u.org piguscm@cm201u.org
Math/L&L	Mrs. Westerberg	westerbergm@cm201u.org

Please feel free to contact us at any time (708) 367-2400. Your child's teachers work as a collaborative team. Most of the teachers share a scheduled plan time from 2:00-2:30 PM each Monday and Wednesday. If you would like to make arrangements to meet at the above time or before school, please contact the team.

Required Classroom Materials for Each Class (daily)

- Charged chromebook
- Writing utensil
- Textbook/Novel
- Student planner
- School supplied I.D.
- Subject-specific supplies

IDs

It is a building/district expectation that all students wear their school issued, hard copy ID, on/around their neck throughout the day, during after school/extra-curricular activities, on our school busses and on any school sponsored field trips or activities. Students can purchase a replacement ID from the main office for \$5.

Grades

Students and parents may check grades online using the access ID from the district. These grades are updated weekly. Parents should check students' grades regularly. If a student's grade drops below parental expectations, parents should contact the team. If you do not have your Skyward Family Access login information, please contact Technology Help Desk at (708) 367-2930. For added convenience, Skyward provides an application on the Apple App Store and the Google Play Store that allows you to access this information on your IOS and Android device.

Academic Honesty

Students are expected to follow the Crete-Monee Middle School Academic Honesty Policy that was provided and signed by students and parents/guardians at the beginning of the year.

Class Assignments

All work must be turned in on time! While some late work will be accepted, students may not receive full credit. It is very important that all work is complete before a student comes to class. Students may be placed in team in-school suspension at the team teachers' discretion in order to complete missing assignments.

Homework Procedures

Homework assignments are due according to specific course outlines or classroom expectations.

Please see the Crete-Monee Middle School Handbook for additional information regarding the building homework policy.

Absent Work

If students are absent, leave early, or arrive late, it is their responsibility to obtain the work missed. Parents may request absent work by calling the main office. According to the Student Handbook, students will be given a minimum of one school day for each excused absence to make up assignments and/or tests.

Tardy Policy (Per Class including Advisory)

1st - Warning

2nd - Warning

3rd - Warning

4th - Warning and student conference

5th - Parent contact and teacher-directed consequence (i.e. detention)

6th+ - Referral to Assistant Principal

Positive Behavior Rewards

- Comet Stamps
- Positive parent contact
- Individual teacher incentives
- Team-wide incentives

Consequences for Disregarding Expectations

Students will receive consequences for violating classroom behavioral expectations.

1st infraction: Warning

2nd infraction: 2nd Warning and reminder of consequences

3rd infraction: 3rd Warning and reminder of consequences

4th infraction: Parent contact

5th infraction: Parent contact and teacher-directed consequence (i.e. detention)

6th + infractions: Referral to Assistant Principal

***Severe infractions may result in immediate disciplinary action.**

Special Activities (Field trips, Celebrations, Incentives, etc.)

Students must meet behavioral, academic, and attendance expectations in order to participate. Permission slips and information will be sent home prior to the event.

Student Planner and Passes

Your child has been issued a student planner. Per our school-wide expectations, students are expected to keep track of their school work in their student planners. This tool is intended to help your child be prepared and successful. Students should carry their planners with them to all classes throughout the school day. Students must have their student planner with them in order to use a pass to leave the room to go to their locker or to use the restroom.

This page must be signed and returned to your advisory teacher by 9/19/2019.

Student Name (please print): _____

Advisory Teacher _____

Parent/Guardian (please print): _____

Phone Number 1: _____

Phone Number 2: _____

Email address (all CAPS, please): _____

Students and parents/guardians, please initial the following:

_____ We have read and understand the team expectations.

_____ We agree to meet/support the expectations and procedures set forth by the team.

_____ We agree to check Skyward on a regular basis.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

Movie Rating Permission Form

Throughout the year, the team may show videos as a reward or an incentive. Please initial below if you choose to give your child permission to participate in these school sanctioned activities.

I give permission for my child to see PG-13-rated movies as incentives or rewards.

Parent/Guardian Signature: _____ Date _____

Park/Library Permission Form

Throughout the year, team teachers may want to take students to the University Park Public Library or Palmer Park. Both places are less than a half mile from the school. Students will walk with teachers supervising them at all times. Please initial below if you choose to give your child permission to participate in these school sanctioned activities.

I give permission for my child to walk to University Park Public Library or Palmer Park with teachers.

Parent/Guardian Signature: _____ Date _____

This page must be signed and returned to your advisory teacher by 9/19/2019.